

\* \* \* \* \*

January 9, 2017

Organizational meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, January 9, 2017 at 6:30 p.m.

The meeting was called to order by Administrator Walker

Members present, Councilors: McQuade, Erickson, Glaser, Swanson, Jussila, Woodruff, Norberg.

Others present: Administrator Walker  
Finance Director Pietila  
City Clerk Nordean  
City Attorney Overom

Motion by Woodruff and Glaser electing Councilor Erickson as City Council President for 2017. Carried.

Administrator Walker turned the meeting over to the newly appointed City Council President.

Motion by Norberg and Swanson electing Councilor Glaser as City Council Vice President for 2017. Carried.

Motion by Woodruff and Glaser adjourning the organizational meeting and convening the regular meeting of the City Council of the City of Two Harbors. Carried.

Motion by Norberg and Glaser that the reading of the December 11 regular and December 21, 2016 special meeting minutes be dispensed with and approved as published. Carried.

Motion by Norberg and Woodruff that **RESOLUTION NO. 1-1-17 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS** in the amount of \$2,386,446.85 be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Swanson and Woodruff allowing payroll for the second half of December, 2017, in the amount of \$193,144.43. Carried.

**Edna G. Commission:**

Motion by Swanson and Glaser authorizing a letter of thanks to Mike Lackore for his many years of service as a member of the City's Edna G. Commission. Carried.

Utilities Committee:

Motion by Norberg and Woodruff authorizing a letter of appreciation to Cooperative Light & Power for their assistance with a recent power outage. Carried.

Unfinished Business:

Motion by Norberg and Glaser that **RESOLUTION NO. 1-2-17 APPROVING A REIMBURSEMENT TO CN RAILROAD FOR SEWER CHARGES RELATED TO A SIGNIFICANT WATER LEAK** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

New Business:

Motion by Woodruff and Swanson that a resolution adopting the Minnesota Mayors Association Rules of Order for City Councils as authority for meetings of the City Council be adopted. Motion failed by the following vote: Yeas: Swanson. 1. Nays: McQuade, Norberg, Glaser, Swanson, Jussila, Woodruff, Erickson. 6.

Motion by Glaser and Woodruff that **RESOLUTION NO. 1-3-17 CONFORMING TO THE DICTATES OF THE TWO HARBORS HOME CHARTER AND AMENDMENTS THERETO** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Glaser that **RESOLUTION NO. 1-4-17 AFFIRMING THE CODE OF CONDUCT AND ETHICS FOR THE CITY OF TWO HARBORS FOR 2017** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Norberg that **RESOLUTION NO. 1-5-17 APPOINTING THE LAKE COUNTY ATTORNEY'S OFFICE TO PROVIDE LEGAL SERVICES FOR CRIMINAL MATTERS FOR THE CITY** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Glaser that **RESOLUTION NO. 1-6-17 APPOINTING THE LAW OFFICES OF MAKI & OVEROM TO PROVIDE LEGAL SERVICES FOR CIVIL MATTERS FOR THE CITY** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Norberg that **RESOLUTION NO. 1-7-17 APPOINTING JIM RICH TO PROVIDE BUILDING OFFICIAL CONSULTING SERVICES FOR THE CITY** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Woodruff that **RESOLUTION NO. 1-8-17 DESIGNATING DEPOSITORIES FOR CITY FUNDS FOR 2017** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Woodruff that **RESOLUTION NO. 1-9-17 DESIGNATING THE LAKE COUNTY NEWS CHRONICLE AS THE CITY'S OFFICIAL NEWSPAPER FOR 2017** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and McQuade that **RESOLUTION NO. 1-10-17 AUTHORIZING PAYMENT TO SMITH GROUP JJR FOR PROFESSIONAL SERVICES FOR THE AGATE BAY TRANSIENT BOAT FACILITY IN THE AMOUNT OF \$10,347.20** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Glaser that **RESOLUTION NO. 1-11-17 APPROVING THE ANNUAL MAINTENANCE CONTRACT WITH HACH FOR THE WATER TREATMENT FACILITY IN THE AMOUNT OF \$2,332** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Woodruff that **RESOLUTION NO. 1-12-17 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$6,651.25 FOR ENGINEERING SERVICES FOR THE WATER TREATMENT FACILITY UPGRADE PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Norberg that **RESOLUTION NO. 1-13-17 AUTHORIZING BOLTON & MENK TO PREPARE PLANS AND SPECIFICATIONS FOR THE 2017 CASTLE DANGER WATER MAIN RELOCATION PROJECT FOR AN AMOUNT NOT TO EXCEED \$18,000** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Glaser that **RESOLUTION NO. 1-14-17 AUTHORIZING PAYMENT TO ZIEGLER IN THE AMOUNT OF \$5,800 TO REPAIR DAMAGE TO THE GRADER** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Glaser that **RESOLUTION NO. 1-15-17 AUTHORIZING THE PURCHASE OF A TORO WORKMAN HDX 4WD UTILITY VEHICLE FOR THE GOLF COURSE FROM MTI DISTRIBUTING, THROUGH THE STATE BID, FOR AN AMOUNT OF \$16,000** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and McQuade that **RESOLUTION NO. 1-16-17 AUTHORIZING THE PURCHASE OF A SEWER JETTER TRAILER FROM FLEXIBLE PIPE TOOL COMPANY THROUGH THE STATE BID FOR AN AMOUNT OF \$56,411** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Woodruff authorizing the sale of a 1989 Buick Rivera forfeited from a DUI arrest utilizing the services of Do-Bid.com. Carried.

Motion by Woodruff and Glaser that **RESOLUTION NO. 1-17-17 HIRING RICHARD NOLANDER AS A TEMPORARY SKATING RINK ATTENDANT IN THE PUBLIC WORKS DEPARTMENT** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Norberg and Woodruff approving the request of the Chief of Police to allow the Police Records Clerk to attend Property & Evidence Management and Training in Madison, WI. Carried.

Motion by Woodruff and Glaser authorizing expenses for mayor and council to attend the League of MN Cities 2017 Conferences for Newly Elected Officials or Experienced Officials. Carried.

Motion by Woodruff and Norberg authorizing expenses for Councilor Erickson to attend the Coalition of Greater Minnesota Cities Legislative Action Day in St. Paul. Carried.

Motion by Norberg and Glaser that **RESOLUTION NO. 1-18-17 AUTHORIZING EXPENSES FOR THE REPLACEMENT OF CERTAIN FIRE DEPARTMENT EQUIPMENT WHICH WAS DAMAGED IN A RECENT FIRE** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Norberg and Woodruff that the meeting adjourn. Carried.

---

Catherine A. Erickson, City Council President

---

Patricia D. Nordean, City Clerk