



**Public Works Committee:**

Vice President Glaser reported on a recent meeting of the Public Works Committee where the following items were discussed: an erosion issue due to ATV traffic near the walking trail; a review of a proposed new campground entrance off of Highway 61; North Campus Storage Building matters and upcoming projects for the summer of 2017. Also discussed were proposed establishment of policy for street closures for events, construction of a new Cemetery building, and repair of a sidewalk near HDC. She noted that 25 tons of hot mix has been placed on City roadways by Public Works crews over the past month.

**Trees & Trails Commission:**

Councilor McQuade reported on a recent meeting of the Trees & Trails Commission where the Master Trail Plan was discussed in addition to concerns regarding the need for an increase in patrolling of ATV trails within the City.

**Planning Commission:**

Councilor Woodruff reported on a recent Planning Commission meeting where discussions were held regarding temporary vendors, and the addition of language to include public markets and market stands, not just food vendors and food trucks; exempt events, proposed parkland dedication fees, wayfinding signs and an extra meeting to be scheduled this month for the purpose of conducting a public hearing.

**Consent Agenda:**

President Erickson announced that items listed on the consent agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a council member, staff member or member of the public feels warrants discussion, they may request that it be removed from the consent agenda and dealt with individually under New Business. Motion by Swanson and Glaser that the following consent agenda items:

1. Minutes from April 24, 2017 regular meeting.
2. **RESOLUTION NO. 5-127-17 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS IN THE AMOUNT OF \$797,051.63.**
3. Approving payroll for the second half of April, 2017 in the amount of \$158,751.27.
4. Library Report dated May 3, 2017.
6. Approving the request of Amy Carlson, Lounge Manager, American Legion, Post 109, requesting to be open on Sunday, October 15, 2017.
7. Approving the request of Laura Borud, on behalf of Sterling Dance Studio, for closure of Waterfront Drive, between Second and Third Avenues on Saturday, June 24 from 4:30 to 7:30, on Sunday, June 25<sup>th</sup> in

the event of rain on Saturday, for their annual dance performance at Thomas Owens Park.

8. A letter from George Anderson, announcing his resignation from the Library Board.
10. **RESOLUTION NO. 5-128-17 AUTHORIZING A GRANT APPLICATION TO THE RUTH E. FERGUSON FUND IN THE AMOUNT OF \$1,060 FOR THE PURCHASE OF JUVENILE AND TEEN NON-FICTION MATERIALS FOR THE LIBRARY.**
11. **RESOLUTION NO. 5-129-17 APPROVING THE PROPOSED AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY AN ARDC IN THE AMOUNT OF \$12,000, TO FACILITATE COMPLETION OF A COMPREHENSIVE TRAILS AND PARKS PLAN FOR THE CITY.**
12. **RESOLUTION NO. 5-130-17 APPROVING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND ARDC FOR A DEDUCTION IN THE CONTRACT IN THE AMOUNT OF \$6,000, WHICH WILL BE INCLUDED IN THE AGREEMENT FOR THE COMPLETION OF A COMPREHENSIVE TRAILS AND PARKS PLAN.**
13. **RESOLUTION NO. 5-131-17 AUTHORIZING A REIMBURSEMENT TO EIGHT NATURAL GAS CUSTOMERS IN AN AMOUNT TOTALING \$71,814.02, DUE TO A PROGRAMMING ERROR WITH CERTAIN METER READING DEVICES.**
14. **RESOLUTION NO. 5-132-17 ACCEPTING THE PROPOSAL OF ESC IN THE AMOUNT OF \$7,728.39 FOR THE PURCHASE OF A FIRE ALARM SYSTEM FOR THE NORTH CAMPUS OFFICE AND MAINTENANCE BUILDINGS PLUS AN ANNUAL MONITORING FEE IN THE AMOUNT OF \$516.**
15. **RESOLUTION NO. 5-133-17 ACCEPTING THE PROPOSAL OF EMERGENCY AUTOMOTIVE TECHNOLOGIES, INC. IN THE AMOUNT OF \$7,346.43 FOR THE PURCHASE AND INSTALLATION OF VARIOUS EQUIPMENT FOR THE NEW SQUAD CAR FOR THE POLICE DEPARTMENT.**
16. **RESOLUTION NO. 5-134-17 ACCEPTING THE PROPOSAL OF BAYCOM FOR THE PURCHASE OF A PANASONIC TOUGHBOOK CF-31, FOR THE POLICE DEPARTMENT'S NEW SQUAD CAR.**

17. **RESOLUTION NO. 5-135-17 ACCEPTING THE PROPOSAL OF JMF CONSTRUCTION IN THE AMOUNT OF \$18,600 FOR MANHOLE CASTING REPLACEMENTS.**
18. **RESOLUTION NO. 5-136-17 ACCEPTING THE PROPOSAL FROM POLLARD WATER FOR THE PURCHASE OF 5" STORZ ADAPTERS FOR FIRE HYDRANTS IN THE AMOUNT OF \$6,350.**
19. Approving the request of the Electrical Superintendent to allow he and Chad Schultz to attend the TerraSync & GPS Pathfinder Office Training in Maple Grove.
20. **RESOLUTION NO. 5-137-17 ACCEPTING THE PROPOSAL OF MMUA TO PROVIDE PROFESSIONAL SAFETY PROGRAM SERVICES FOR THE CITY IN THE AMOUNT OF \$10,500 PER YEAR.**
21. **RESOLUTION NO. 5-137-17 AUTHORIZING CITY STAFF WHO MAY BE SELECTED TO ATTEND THE BLANDIN FOUNDATION LEADERSHIP PROGRAM AT SUGAR LAKE LODGE IN GRAND RAPIDS AND PROVIDING REGULAR COMPENSATION FOR THOSE EMPLOYEES WHILE ATTENDING THE TRAINING.**
22. Accepting the recommendation of the Planning Commission to classify three certain tax-forfeit properties identified by Lake County, as "non-conservation", and that the properties be allowed for sale to the public.
23. **RESOLUTION NO. 5-138-17 AUTHORIZING FINANCIAL SUPPORT IN THE AMOUNT NOT TO EXCEED \$1,000 FOR A PROJECT TO PLANT WHITE CEDAR, PINE, SPRUCE AND RED PINE TREES ALONG THE CROSS-COUNTRY SKI TRAIL SYSTEM AND GOLF COURSE.**
24. **RESOLUTION NO. 5-139-17 HIRING SPENCER ROSS AS A TEMPORARY EMPLOYEE IN THE PUBLIC WORKS DEPARTMENT; NICHOLAS DETLEFSEN AS A TEMPORARY EMPLOYEE AT THE LIQUOR STORE AND BRIANNA MCGRATH AS A TEMPORARY EMPLOYEE AT CITY HALL.**
25. **RESOLUTION NO. 5-140-17 ACCEPTING A QUOTE FROM STERLING AUTO PARTS FOR THE PURCHASE OF A SCAN MACHINE AND TESTER AND TIRE BALANCER FOR AN AMOUNT OF \$7,094.45 FOR THE PUBLIC WORKS DEPARTMENT.**

Be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

**Unfinished Business:**

Motion by Glaser and Norberg that **RESOLUTION NO. 5-141-17 APPROVING THE VARIANCE APPLICATION OF MARTIN HOWARD – EAST SIDE YARD SETBACK, TWO HARBORS CITY CODE SECTION 11.71, SUBD. 10A.** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Norberg and Woodruff that **RESOLUTION NO. 5-142-17 ADOPTING FINDINGS OF FACT AND GRANTING A VARIANCE FOR MARTIN HOWARD – EAST SIDE YARD SETBACK, TWO HARBORS CITY CODE SECTION 11.71, SUBD. 10A** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Norberg and Swanson that **RESOLUTION NO. 5-143-17 APPROVING THE VARIANCE APPLICATION OF MARTIN HOWARD – WEST SIDE YARD SETBACK, TWO HARBORS CITY CODE SECTION 11.71, SUBD. 10A** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Norberg and Swanson that **RESOLUTION NO. 5-144-17 ADOPTING FINDINGS OF FACT AND GRANTING A VARIANCE FOR MARTIN HOWARD, WEST SIDE YARD SETBACK, TWO HARBORS CITY CODE SECTION 11.71, SUBD. 10A** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Norberg and Jussila that a resolution approving the variance application of Martin Howard – Accessory Structure Height, Two Harbors City Code Section 11.71, Subd. 10A be adopted as read. The motion failed by the following vote: Yeas: McQuade, Jussila, Norberg. 3. Nays: Glaser, Woodruff, Swanson, Erickson. 4.

Motion by Woodruff and Glaser that **RESOLUTION NO. 5-145-17 DENYING THE VARIANCE APPLICATION OF MARTIN HOWARD – ACCESSORY STRUCTURE HEIGHT, TWO HARBORS CITY CODE SECTION 11.71, SUBD. 10A** be adopted as read. Carried by the following vote: Yeas: Glaser, McQuade, Woodruff, Swanson, Erickson. 5. Nays: Jussila, Norberg. 2.

Motion by Glaser and Woodruff that **RESOLUTION NO. 5-146-17 ADOPTING FINDINGS OF FACT AND DENYING A VARIANCE FOR MARTIN HOWARD – ACCESSORY STRUCTURE HEIGHT, TWO HARBORS CITY CODE SECTION 11.71, SUBD. 10A** be adopted as read. Carried by the following vote: Yeas: Glaser, Woodruff, Swanson, Erickson. 4. Nays: McQuade, Jussila, Norberg. 3.

Motion by Swanson and Glaser that **RESOLUTION NO. 5-147-17 DENYING THE VARIANCE APPLICATION OF MARTIN HOWARD – SIDE WALL HEIGHT, TWO HARBORS CITY CODE SECTION 11.71, SUBD. 10A** be adopted as read.

Carried by the following vote: Yeas: Glaser, Woodruff, Swanson, Erickson. 4. Nays: McQuade, Jussila, Norberg. 3.

Motion by Glaser and Woodruff that **RESOLUTION NO. 5-148-17 ADOPTING FINDINGS OF FACT AND DENYING THE VARIANCE APPLICATION OF MARTIN HOWARD – SIDE WALL HEIGHT, TWO HARBORS CITY CODE, SECTION 11.71, SUBD. 10A.** be adopted as read. Carried by the following vote: Yeas: Glaser, Woodruff, Swanson, Erickson. 4. Nays: McQuade, Jussila, Norberg. 3.

Motion by Swanson and Woodruff that **RESOLUTION NO. 5-149-17 DENYING THE VARIANCE APPLICATION OF MARTIN HOWARD – SECOND STORY FLOOR AREA, TWO HARBORS CITY CODE SECTION 11.71, SUBD. 10A** be adopted as read. Carried by the following vote: Yeas: Glaser, Woodruff, Swanson, Erickson. 4. Nays: McQuade, Jussila, Norberg. 3.

Motion by Glaser and Woodruff that **RESOLUTION NO. 5-150-17 ADOPTING FINDINGS OF FACT AND DENYING THE VARIANCE APPLICATION OF MARTIN HOWARD – SECOND STORY FLOOR AREA, TWO HARBORS CITY CODE SECTION 11.71, SUBD. 10A.** be adopted as read. Carried by the following vote: Yeas: Glaser, Woodruff, Swanson, Erickson. 4. Nays: McQuade, Jussila, Norberg. 3.

**New Business:**

Motion by Glaser and Woodruff that **RESOLUTION NO. 5-151-17 APPROVING AN AMENDED AND RESTATED RESOLUTION APPROVING PROPERTY TAX ABATEMENT FOR CERTAIN PROPERTY IN THE CITY** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Woodruff that **RESOLUTION NO. 5-152-17 REJECTING ALL BIDS RECEIVED FOR THE PUBLIC WORKS STORAGE BUILDING PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Woodruff that **RESOLUTION NO. 5-153-17 AUTHORIZING THE CITY ADMINISTRATOR TO FINALIZE NEGOTIATION AND EXECUTION OF A LEASE AGREEMENT BETWEEN THE CITY AND COMMUNITY PARTNERS FOR THE LEASE OF THE “PLACE” SIDE OF THE COMMUNITY CENTER BUILDING** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Jussila that **RESOLUTION NO. 5-154-17 APPROVING THE AMENDMENT OF LEASE AGREEMENT WITH THE DEPARTMENT OF PUBLIC SERVICE FOR USE OF THE COMMUNITY BUILDING AS A DRIVERS’ EXAM STATION** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Glaser that **RESOLUTION NO. 5-155-17 AUTHORIZING REQUESTS FOR PROPOSALS (“RFP”) FOR A DEVELOPER FOR COMMERCIAL PROPERTY LOCATED AT 212 NORTH MN HIGHWAY 61 AND AUTHORIZING THE CITY ADMINISTRATOR AND CITY ATTORNEY TO FINALIZE THE RFP AND TAKE THE NECESSARY STEPS TO SOLICIT PROPOSALS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Swanson and Woodruff that **RESOLUTION NO. 5-156-17 ACCEPTING THE BID OF ULLAND BROTHERS FOR THE 12” WATER MAIN RELOCATION PROJECT IN THE AMOUNT OF \$307,623.55** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and McQuade that **RESOLUTION NO. 5-157-17 APPROVING THE FOLLOWING CHANGES TO PROPOSED PURCHASE AGREEMENT WITH GNT DEVELOPMENT LLC FOR 212 NORTH MN HIGHWAY 61: 1. INCREASE THE PURCHASE PRICE BY \$10,000; 2. CHANGE CLOSING DATE TO SEPTEMBER 1, 2017; AND 3. CHANGE THE CONTINGENCY DEADLINE TO AUGUST 15, 2017** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Swanson and Jussila tabling the request of Bianca Seay, Two Harbors Farmer’s Market, to place the City’s tent in Thomas Owens Park for the 2017 Farmer’s Market, scheduled for Saturday mornings from June 17 through September 16. Carried.

Motion by Swanson and Woodruff that **RESOLUTION NO. 5-157-18 APPOINTING BRAD JONES AS A MEMBER OF THE LIBRARY BOARD AND MICHELE RONNING AS A MEMBER OF THE ARTS AND BEAUTIFICATION COMMISSION** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Woodruff referring to the Planning Commission, a review of accessory building standards. Carried.

**Announcements:**

Mayor Swanson announced that he has reached out to County representatives Sve and Hogenson, regarding repair of certain County roadways within the City. He commended Gary Fabini and members of the Public Works Department for their work on the roof of the Odegard Park building, and complimented Electroforge for their work in repairing the City’s wayfinding signs.

Motion by Woodruff and McQuade that the meeting adjourn. Carried.

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Catherine A. Erickson, City Council President

Patricia D. Nordean, City Clerk

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