

TWO HARBORS CITY COUNCIL
AGENDA
January 8, 2018

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors by City Administrator.

Roll call:

Pledge of Allegiance.

[M] Adjourn the regular meeting and convene the organizational meeting of the City Council of the City of Two Harbors.

[M] Electing the City Council President for the next year.

The meeting is turned over to the newly elected City Council President.

[M] Electing the City Council Vice President for the next year.

[M] Adjourn the organizational meeting and reconvene the regular meeting of the City Council of the City of Two Harbors.

Additions or Changes to the Agenda.

*[M] Approval of the Agenda.
Items may only be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

Appearances.

Administrative Reports.

Committee Reports: Planning Commission
Library Board
Trees & Trails Commission

*[R] Approval of the Consent Agenda Items.
Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.*

1. Minutes from December 19, 2017 regular meeting.
2. Allowing claims against the City of Two Harbors to be paid on December 29, 2017 and January 9, 2018.

3. Approving payroll for the second half of December, 2017.
4. Library Report dated January 3, 2018.
5. A letter from the MN Department of Health presenting the City with the 2016 Water Fluoridation Quality Award.
6. Conforming to the dictates of the Two Harbors Home Charter and amendments thereto.
7. Affirming the Code of Conduct and Ethics for the City of Two Harbors for 2018.
8. Appointing the Lake County Attorney's Office to provide legal services for criminal matters for the City.
9. Appointing the law offices of Maki & Overom to provide legal services for civil matters for the City.
10. Appointing Jim Rich to provide building official consulting services for the City.
11. Designating depositories for City funds for 2018.
12. Designating the Lake County News Chronicle as the City's official newspaper for 2018.
13. Authorizing City administrative staff to make application to and accept funds from the Iron Range Resources and Rehabilitation Board.
14. Renewing the agreement with Sand Creek to provide employee assistance services for City employees.
15. Approving the renewal of the annual maintenance contract with Hach for the Water Treatment Facility for 2018.
16. Approving Amendment #1 to the contract between the State of MN, through its office of the Commissioner of Iron Range Resources and Rehabilitation Board and the City of Two Harbors for the Two Harbors First Avenue/Seventh Street Water Main Relocation Project to extend the grant deadline to September 3, 2018.
17. Approving Standstill Agreement between the City of Two Harbors and Mediacom Minnesota, LLC and Authorizing and Directing the Mayor and City Clerk to execute and deliver such agreement on behalf the City of Two Harbors.
18. Accepting the quote from Dakotah Supply Group for the purchase of natural gas Itron ERT Meter Registers for an amount of \$34,975.

19. Approving the request of the American Legion to be open on the following Sundays in 2018: February 4, July 8, 15, 22, 29, August 5, 12, 19, 26 and November 11.
20. Approving the request of Rick Boo, Carmody 61, to provide catering services, which include the sale of liquor, at Lakeview National Golf Course on February 10, 2018, for the City's Winter Frolic Event.
21. Hiring Brandon Lounsberry as a temporary employee in the Public Works Department for the position of part-time skating rink attendant.
22. Accepting the resignation of Llyne Soley, from her position of Library Aide and authorizing a letter of appreciation for her service.
23. Approving the following employee travel and training requests:

Miranda Pietila, for Ehlers Financial Seminar in Minneapolis;
Luke Heikkila, for MMUA Firstline Supervisor Training in Plymouth and for the Annual MRWA Technical Conference in St. Cloud;
Curt Cavallin, for MPCA Training in Brooklyn Park;
Jay Turnquist, for AWWA Metro Technical Conference in Brooklyn Park;
Blake Prince, Paul Johnson and Jim Gilbert for MMUA Firstline Supervisor Training in Brainerd;
Miranda Pietila and Patty Nordean for the MCFOA Annual Conference in Bloomington.

Unfinished Business:

Other

New Business:

1. [R] Accepting the recommendation of Bolton & Menk to authorize a geotechnical investigation on the alley north of Seventh Avenue between Seventh and Eighth Streets to be completed by American Engineering Testing for an estimated cost not to exceed \$7,066.
2. [M] Authorizing a letter of support for the North Country Trail Route Adjustment Legislation.

Other.

Announcements.

Adjourn.