

Planning Commission:

President Woodruff reported on a recent meeting of the Planning Commission where discussions were held regarding short term rentals and parkland dedication fees. A public hearing regarding short term rentals is proposed for February.

Library Board:

Vice President Erickson reported on a recent meeting of the Library Board where the resignation of Llynne Soley, Library Aide, was discussed, as well as a year-end review. The Library is seeking artists for two 2-month long displays at the facility. Anyone interested should contact Katie Sundstrom, Librarian.

Consent Agenda:

President Woodruff announced that items listed on the consent agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a council member, staff member or member of the public feels warrants discussion, they may request that it be removed from the consent agenda and dealt with individually under New Business. Motion by Norberg and Swanson that the following consent agenda items:

1. Approving minutes from December 19, 2017 regular meeting.
2. **RESOLUTION NO. 1-1-18 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS IN THE AMOUNT OF \$ _____ TO BE PAID ON JANUARY 9, 2018.**
3. Approving payroll for the second half of December, 2017 in the amount of \$ _____.
4. Library Report dated January 3, 2018.
5. A letter from the MN Department of Health presenting the City with the 2016 Water Fluoridation Quality Award.
6. **RESOLUTION NO. 1-2-18 CONFORMING TO THE DICTATES OF THE TWO HARBORS HOME CHARTER AND AMENDMENTS THERETO.**
7. **RESOLUTION NO. 1-3-18 AFFIRMING THE CODE OF CONDUCT AND ETHICS FOR THE CITY OF TWO HARBORS FOR 2018.**
8. **RESOLUTION NO. 1-4-18 APPOINTING THE LAKE COUNTY ATTORNEY'S OFFICE TO PROVIDE LEGAL SERVICES FOR CRIMINAL MATTERS FOR THE CITY.**

9. **RESOLUTION NO. 1-5-18 APPOINTING THE LAW OFFICES OF MAKI & OVEROM TO PROVIDE LEGAL SERVICES FOR CIVIL MATTERS FOR THE CITY.**
10. **RESOLUTION NO. 1-6-18 APPOINTING JIM RICH TO PROVIDE BUILDING OFFICIAL CONSULTING SERVICES FOR THE CITY.**
11. **RESOLUTION NO. 1-7-18 DESIGNATING DEPOSITORIES FOR CITY FUNDS FOR 2018.**
12. **RESOLUTION NO. 1-8-18 DESIGNATING THE LAKE COUNTY NEWS CHRONICLE AS THE CITY'S OFFICIAL NEWSPAPER FOR 2018.**
13. **RESOLUTION NO 1-9-18 AUTHORIZING CITY ADMINISTRATIVE STAFF TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRON RANGE RESOURCES AND REHABILITATION BOARD.**
14. **RESOLUTION NO. 1-10-18 RENEWING THE AGREEMENT WITH SAND CREEK TO PROVIDE EMPLOYEE ASSISTANCE SERVICES FOR CITY EMPLOYEES.**
15. **RESOLUTION NO. 1-11-18 APPROVING THE RENEWAL OF THE ANNUAL MAINTENANCE CONTRACT WITH HACH FOR THE WATER TREATMENT FACILITY FOR 2018.**
16. **RESOLUTION NO. 1-12-18 APPROVING AMENDMENT #1 TO THE CONTRACT BETWEEN THE STATE OF MN, THROUGH ITS OFFICE OF THE COMMISSIONER OF IRON RANGE RESOURCES AND REHABILITATION BOARD AND THE CITY OF TWO HARBORS FOR THE TWO HARBORS FIRST AVENUE/SEVENTH STREET WATER MAIN RELOCATION PROJECT TO EXTEND THE GRANT DEADLINE TO SEPTEMBER 3, 2018.**
17. **RESOLUTION NO. 1-13-18 APPROVING STANDSTILL AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND MEDIACOM MINNESOTA, LLC AND AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER SUCH AGREEMENT ON BEHALF THE CITY OF TWO HARBORS.**
18. **RESOLUTION NO. 1-14-18 ACCEPTING THE QUOTE FROM DAKOTA SUPPLY GROUP FOR THE PURCHASE OF**

NATURAL GAS ITRON ERT METER REGISTERS FOR AN AMOUNT OF \$34,975.

19. Approving the request of the American Legion to be open on the following Sundays in 2018: February 4, July 8, 15, 22, 29, August 5, 12, 19, 26 and November 11.
20. **RESOLUTION NO. 1-15-18 APPROVING THE REQUEST OF RICK BOO, CARMODY 61, TO PROVIDE CATERING SERVICES, WHICH INCLUDE THE SALE OF LIQUOR, AT LAKEVIEW NATIONAL GOLF COURSE ON FEBRUARY 10, 2018, FOR THE CITY'S WINTER FROLIC EVENT.**
21. **RESOLUTION NO. 1-16-18 HIRING BRANDON LOUNSBERRY AS A TEMPORARY EMPLOYEE IN THE PUBLIC WORKS DEPARTMENT FOR THE POSITION OF PART-TIME SKATING RINK ATTENDANT.**
22. **RESOLUTION NO. 1-17-18 ACCEPTING THE RESIGNATION OF LLYNE SOLEY, FROM HER POSITION OF LIBRARY AIDE AND AUTHORIZING A LETTER OF APPRECIATION FOR HER SERVICE.**
23. Approving the following employee travel and training requests:

Miranda Pietila, for Ehlers Financial Seminar in Minneapolis;
Luke Heikkila, for MMUA Firstline Supervisor Training in Plymouth and for the Annual MRWA Technical Conference in St. Cloud;
Curt Cavallin, for MPCA Training in Brooklyn Park;
Jay Turnquist, for AWWA Metro Technical Conference in Brooklyn Park;
Blake Prince, Paul Johnson and Jim Gilbert for MMUA Firstline Supervisor Training in Brainerd;
Miranda Pietila and Patty Nordean for the MCFOA Annual Conference in Bloomington.

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

New Business:

Motion by Norberg and Jussila that **RESOLUTION NO. 1-18-18 AUTHORIZING GEOTECHNICAL INVESTIGATION ON THE ALLEY NORTH OF SEVENTH AVENUE BETWEEN SEVENTH AND EIGHTH STREETS TO BE COMPLETED BY AMERICAN ENGINEERING TESTING FOR AN ESTIMATED COST NOT TO EXCEED \$7,066** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Swanson and McQuade authorizing a letter of support for the North Country Trail Route Adjustment Legislation. Carried.

Other.

Announcements:

Mayor Swanson expressed appreciation to President Woodruff for representing the City at the Lake County Sex Trafficking awareness candlelight vigil. He noted that Drew Digby of the Arrowhead Arts Council will be in attendance at the upcoming Public Arts & Beautification Committee meeting where they will discuss the economic impact of arts. He also indicated that he has received communication from MNDOT representatives regarding an updated five-year plan for the community and announced a challenge to the Lake County Board of Commissioners to a snow kayak race to be held during the upcoming Winter Folic event. Mayor Swanson read a letter of thanks from an elementary student who had requested information and completed a project regarding our City.

Motion by Norberg and Jussila that the meeting adjourn. Carried.

Miles Woodruff, City Council President

Patricia D. Nordean, City Clerk