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April 25, 2016

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, April 11, 2016 at 6:30 p.m.

The meeting was called to order by President Norberg.

Members present, Councilors: Norberg, Erickson, Woodruff, Bolen, Borud, Glaser. 6.

Members absent, Councilor: Simonson. 1.

Others present: Administrator Walker  
Finance Director Pietila  
City Clerk Nordean  
Acting City Attorney Nygaard

Motion by Bolen and Borud that the reading of the April 11, 2016 regular meeting minutes be dispensed with and approved as published. Carried.

**Communications:**

1. A letter from Mike Kaczrowski, Fields Coordinator for the Two Harbors Soccer Club, requesting City approval for a project to construct a parking lot off of 19<sup>th</sup> Street for the Segog Park Facility. Motion by Bolen and Borud authorizing a letter of support for the project. Carried.
2. A letter from Mary Hanson, 102 Cedar Court, Maple Lake, Minnesota, regarding proposed assessment for unpaid utility charges incurred by her tenants.

Motion by Bolen and Borud that **RESOLUTION NO. 4-126-16 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS** in the amount of \$234,962.57 be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Glaser allowing payroll for the second half of March, 2016, in the amount of \$226,197.04. Carried.

**Edna G. Commission:**

Motion by Woodruff and Bolen that **RESOLUTION NO. 4-127-16 AUTHORIZING THE PURCHASE OF FILM WHICH CONTAINS LEDGERS AND OTHER HISTORICAL DOCUMENTS REGARDING THE EDNA G. TUGBOAT, FROM BOWLING GREEN UNIVERSITY, FOR AN AMOUNT OF \$280** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**Public Works Committee:**

Motion by Bolen and Borud that **RESOLUTION NO. 4-128-16 AUTHORIZING PAYMENT OF AN INVOICE FROM B2 TECHNOLOGIES IN THE AMOUNT OF \$1,600, FOR CONCEPTUAL DRAWINGS FOR A PROPOSED PROJECT TO UPGRADE THE FRONT EXTERIOR OF CITY HALL** be adopted as read. Carried by the following vote: Yeas: Erickson, Bolen, Borud, Woodruff, Norberg. 5. Nays: Glaser. 1.

Motion by Bolen and Borud approving the request of Landing 61 Sports Bar, to close off Seventh Street between Seventh Avenue and the alley between Seventh and Eighth Avenue in the 600 Block on Saturday, May 21, 2016, for a business anniversary celebration, pending the approval of administration, Public Works and the Chief of Police. Carried.

**Unfinished Business:**

Motion by **BOLEN AND BORUD THAT RESOLUTION NO. 4-129-16 ACCEPTING A PROPOSAL FROM LAKE CONNECTIONS TO PROVIDE WI-FI SERVICES FOR BURLINGTON BAY CAMPGROUND FOR AN AMOUNT UP TO \$18,000** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**New Business:**

Motion by Glaser and Woodruff that **RESOLUTION NO. 4-130-16 AUTHORIZING PAYMENT OF AN INVOICE FROM LAKE STATES CONSTRUCTION FOR THE RETAINAGE FOR THE TWO HARBORS RETROFIT PROJECT, IN THE AMOUNT OF \$5,156.08** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Borud and Glaser that **RESOLUTION NO. 4-131-16 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$30,724.07 FOR ENGINEERING SERVICES FOR THE WATER TREATMENT FACILITY UPGRADE PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Woodruff declaring first reading of An Ordinance Amending Section 11 of the Two Harbors City Code, Concerning the Permitting of Public Markets and Market Stands in the City of Two Harbors. Carried.

Motion by Glaser and Woodruff that **RESOLUTION NO. 4-132-16 DECLARING THAT CERTAIN PROPERTIES IDENTIFIED BY LAKE COUNTY BE CLASSIFIED AS TAX FORFEIT, NON-CONSERVATION AND BE ALLOWED FOR SALE TO THE PUBLIC** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Borud and Bolen that **RESOLUTION NO. 4-133-16 ACCEPTING THE PROPOSAL OF REVIZE SOFTWARE SYSTEMS TO PROVIDE WEBSITE**

**DESIGN AND HOSTING SERVICES FOR A NEW CITY WEBSITE IN THE AMOUNT OF \$3,650, PLUS ANNUAL SOFTWARE SUBSCRIPTION AND HOSTING FEES IN THE AMOUNT OF \$950 PER YEAR AND ACCEPTING THE PROPOSED WEB SERVICES SALES AGREEMENT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Borud that **RESOLUTION NO. 4-134-16 AUTHORIZING AMENDMENTS TO THE COMMUNITY BUILDING RENTAL AGREEMENT** be adopted as read. Carried by the following vote: Yeas: Erickson, Glaser, Borud, Woodruff, Norberg. 5. Nays: Bolen. 1.

Motion by Bolen and Borud authorizing a formal written response to MNDOT regarding the proposed Highway 61 Corridor Project scheduled for 2018. Mayor Bolen called for a roll call vote. The motion was carried by the following vote: Yeas: Bolen, Borud, Woodruff, Norberg. 4. Nays: Erickson, Glaser. 2.

Motion by Bolen and Borud that **RESOLUTION NO. 4-135-16 AUTHORIZING AN AGREEMENT BETWEEN THE CITY AND AMERICAN ENGINEERING TESTING, INC. FOR THE CAMPGROUND BUILDING PROJECT IN THE AMOUNT OF \$9,185.50** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Woodruff approving the MN Lawful Gambling Application for Exempt Permit with no waiting period, for the Two Harbors Area Chamber of Commerce to conduct a raffle. Carried.

Motion by Woodruff and Borud approving the request of the Wastewater Treatment Plant Superintendent to allow Will Rueckert to attend the 2016 MN AWWA Northeast District Waterworks Operator School at Superior Shores Conference Center, and the request of Mayor Bolen to attend the 2016 League of Minnesota Cities and Alliance for Innovation Conference in St. Paul. Carried.

Motion by Bolen and Woodruff that **RESOLUTION NO. 4-136-16 HIRING THE FOLLOWING TEMPORARY EMPLOYEES: NICKOLAS DETLEFSEN AT THE LIQUOR STORE; DEREK PETERS, CODY BRANDT, HUNTER WISEMAN, SCOTT HEDIN AND KEITH JOHNSON IN THE PUBLIC WORKS DEPARTMENT; AND CASEY CROSS IN THE ELECTRICAL DEPARTMENT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Borud that **RESOLUTION NO. 4-137-16 ACCEPTING THE ORDER FOR JUDGMENT TO PETE RADOSEVICH IN THE AMOUNT OF \$2,109.29 FOR UTILITY CHARGES WHICH HAD BEEN ASSESSED AGAINST HIS PROPERTY** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Borud and Bolen that **RESOLUTION NO. 4-138-16 ACCEPTING THE ESTIMATE FROM EMERGENCY APPARATUS MAINTENANCE FOR REPAIRS TO FIRE ENGINE NO. 25 FOR APPROXIMATELY \$3,200** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud that the meeting adjourn. Carried.

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Jerry Norberg, City Council President

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Patricia D. Nordean, City Clerk