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March 14, 2016

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, March 14, 2016 at 6:30 p.m.

The meeting was called to order by President Norberg.

Members present, Councilors: Norberg, Woodruff, Bolen, Borud,  
Simonson, Glaser. 6.

Members absent, Councilor: Erickson. 1.

Others present: Administrator Walker  
Finance Director Pietila  
City Clerk Nordean  
City Attorney Overom

Motion by Bolen and Woodruff adjourning the regular meeting and calling to order a public hearing regarding a proposed business subsidy for Bethlehem Lutheran Church. Carried.

President Norberg announced the purpose of the public hearing as to consider providing a business subsidy to Bethlehem Lutheran Church, to provide grant administration for IRRRB Residential Rehabilitation Grant funds for a project to demolish a residential structure owned by the church.

There was no one present wishing to speak for or against the proposed business subsidy.

There were no communications regarding the proposed business subsidy.

Motion by Bolen and Glaser that **RESOLUTION NO. 3-77-16 AUTHORIZING A BUSINESS SUBSIDY TO BETHLEHEM LUTHERAN CHURCH FOR A PROJECT TO DEMOLISH A RESIDENTIAL STRUCTURE OWNED BY THE CHURCH** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Glaser adjourning the public hearing and reconvening the regular City Council meeting. Carried.

Motion by Glaser and Simonson that the reading of the February 22, 2016 regular meeting minutes be dispensed with and approved as published. Carried.

**Communications:**

1. A letter from Chase Dewhirst, AMI Consulting Engineers, regarding the Edna G. Anode Installation and Painting Project.
2. A request for proposals from the Coalition of Greater Minnesota Cities, to host their annual summer conference in 2017. Motion by Bolen and Woodruff referring the request to the Public Affairs Committee. Carried.

**Departmental Reports:**

Library Report dated March 3, 2016, was submitted. Received.

Motion by Bolen and Borud that **RESOLUTION NO. 3-78-16 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS** in the amount of \$1,670,179.12 be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Glaser allowing payroll for the second half of February, 2016, in the amount of \$151,177.94. Carried.

**Public Works Committee:**

Motion by Bolen and Borud referring MNDOT's draft proposals for the Seventh Avenue Corridor to the Public Works Committee. Carried.

**New Business:**

Motion by Bolen and Woodruff that **RESOLUTION NO. 3-79-16 AUTHORIZING PAYMENT OF AN INVOICE FROM LAKE COUNTY IN THE AMOUNT OF \$48,527.61 FOR FINAL PROJECT COSTS FROM THE TRAIL PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Woodruff that **RESOLUTION NO. 3-80-16 CERTIFYING ASSESSMENTS FOR CERTAIN DELINQUENT UTILITIES TO THE LAKE COUNTY AUDITOR** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud that **RESOLUTION NO. 3-81-16 ACCEPTING THE PROPOSAL OF BORDER STATES ELECTRIC FOR THE PURCHASE OF NEW ELECTRICAL METERS IN THE AMOUNT OF \$14,475.15** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud that **RESOLUTION NO. 3-82-16 ACCEPTING THE QUOTE FROM NELSON TECHNOLOGIES, INC. FOR A NATURAL GAS ODORANT INJECTION SYSTEM, IN THE AMOUNT OF \$20,245** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Woodruff that **RESOLUTION NO. 3-83-16 APPROVING A FEDERAL AIRPORT FUNDING REPAYMENT AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND THE CITY OF FERGUS FALLS, FOR THE**

**TRANSFER OF \$32,200 IN FAA GRANT FUNDS FROM THE CITY OF TWO HARBORS TO THE CITY OF FERGUS FALLS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Woodruff that **RESOLUTION NO. 3-84-16 AUTHORIZING AN APPLICATION TO IRRRB FOR THE PROPOSED AIRPORT ARRIVAL DEPARTURE BUILDING ADDITION PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Simonson that **RESOLUTION NO. 3-85-16 AUTHORIZING PAYMENT TO MAGNEY CONSTRUCTION FOR PAY APPLICATION NO. 8 IN THE AMOUNT OF \$185,312.70, AND PAY APPLICATION NO. 9 IN THE AMOUNT OF \$526,015.95 FOR THE WATER TREATMENT FACILITY UPGRADE PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Woodruff to allow James Cavallin, Tyler Anderson and Chris Ruberg to attend 3 Echo Training in Grand Marais; and the request of Mayor Bolen to attend the Minnesota Mayor's Association 2016 Annual Conference in Bloomington. Carried.

Motion by Simonson and Woodruff that **RESOLUTION NO. 3-86-16 HIRING DAVID KLINKER FOR THE POSITION OF MECHANIC IN THE PUBLIC WORKS DEPARTMENT, AND ESTABLISHING AN ELIGIBILITY LIST FOR THE POSITION TO BE IN EFFECT FOR A PERIOD OF ONE YEAR** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud authorizing payment of an invoice from B2 Technologies for design prototype examples for the Agate Bay Dock Project in the amount of \$450. Carried.

Motion by Bolen and Woodruff that **RESOLUTION NO 3-87-16 ACCEPTING A PROPOSAL FROM MIDWEST GOLF CARS TO PROVIDE 46 GAS POWERED GOLF CARTS FOR THE 2016 SEASON AT A LEASE PRICE OF \$23,000** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Woodruff that **RESOLUTION NO. 3-88-16 APPROVING THE AMENDED COMMUNITY CENTER RENTAL FEE SCHEDULE** be adopted as read. Carried by the following vote: Yeas: Simonson, Glaser, Borud, Woodruff, Norberg. 5. Nays: Bolen. 1.

President Norberg announced that determination of which logo, if any, to have painted on the Homewood Water Tower at a cost of \$6,000 - \$8,000 was to be tabled until the March 28, 2016 meeting.

Motion by Bolen and Woodruff that **RESOLUTION NO. 3-89-16 AUTHORIZING PAYMENT OF AN INVOICE FROM SURE-FAB, LLC, FOR THE PURCHASE OF A HEAT BOX TO THAW GROUNDS AT THE CEMETERY IN THE AMOUNT OF \$3,000** be adopted as read. Carried by a unanimous yea vote of all members present on roll call. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud that **RESOLUTION NO. 3-90-16 AUTHORIZING PAYMENT OF AN INVOICE FROM WESCO DISTRIBUTION FOR THE PURCHASE OF A TRANSFORMER FOR THE NORTH SHORE FEDERAL CREDIT UNION PROJECT IN THE AMOUNT OF \$4,735** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Woodruff that **RESOLUTION NO. 3-91-16 AUTHORIZING PAYMENT OF AN INVOICE FROM WESCO DISTRIBUTION FOR THE PURCHASE OF LED STREET LIGHT REPLACEMENT BULBS FOR AN AMOUNT OF \$4,286.20** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Woodruff that **RESOLUTION NO. 3-92-16 AUTHORIZING PAYMENT OF AN INVOICE FROM MIDWEST FLYER MAGAZINE IN THE AMOUNT OF \$2,114, FOR THE PURCHASE OF ADVERTISING FOR THE AIRPORT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Woodruff that **RESOLUTION NO. 3-93-16 AUTHORIZING PAYMENT OF AN INVOICE FROM AMI CONSULTING ENGINEERS IN THE AMOUNT OF \$67,125, FOR THE EDNA G. ANODE INSTALLATION AND PAINTING PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud that **RESOLUTION NO. 3-94-16 APPROVING A CHANGE ORDER TO THE AGREEMENT WITH AMERICAN ENGINEERING TESTING, FOR AN INCREASE IN THE AMOUNT OF \$5,000, TO PROVIDE SPECIAL ENVIRONMENTAL TESTING FOR THE WATER TREATMENT FACILITY UPGRADE PROJECT SUBJECT TO CITY ATTORNEY'S LANGUAGE CHANGES** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud that **RESOLUTION NO. 3-95-16 AUTHORIZING PAYMENT OF AN INVOICE FROM BLANCHAT MANUFACTURING FOR A BEAST KIT IN THE AMOUNT OF \$2,640** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Woodruff that **RESOLUTION NO. 3-96-16 APPROVING A DEVELOPER'S AGREEMENT AND BUSINESS SUBSIDY AGREEMENT**

**BETWEEN THE CITY OF TWO HARBORS AND BETHLEHEM LUTHERAN CHURCH** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Bolen, referring the request of AMI Consulting Engineers regarding the Edna G. Project to the Edna G. Commission. Carried.

Motion by Bolen and Borud directing administration to prepare an entry to the League of Minnesota Cities City of Excellence Topical Award for the City's Trail Project. Carried.

Motion by Bolen and Woodruff that the meeting adjourn. Carried.

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Jerry Norberg, City Council President

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Patricia D. Nordean, City Clerk