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February 8, 2016

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, February 9, 2016 at 6:30 p.m.

The meeting was called to order by President Norberg.

Members present, Councilors: Norberg, Erickson, Bolen, Borud, Simonson, Glaser. 6.

Members absent, Councilor: Woodruff. 1.

Others present: Administrator Walker  
City Clerk Nordean  
City Attorney Overom

Motion by Bolen and Erickson that the reading of the January 25, 2016 regular meeting minutes be dispensed with and approved as published. Carried.

**Communications:**

1. A letter from Richard Boo, Owner of Carmody 61, requesting permission to serve food and liquor in conjunction with the City's Winter Frolic festivities.

Motion by Bolen and Borud granting permission for Carmody 61 to serve food and liquor in conjunction with the City's Winter Frolic festivities. Carried.

2. A notice from the MN Public Facilities Commission regarding the application of Tekstar Communications for an Amended Certificate of Authority to provide facilities-based and resold local services.

Motion by Borud and Bolen that **RESOLUTION NO. 2-47-16 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS** in the amount of \$820,566.02 be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Simonson allowing payroll for the second half of January, 2016, in the amount of \$185,662.83. Carried.

**Public Arts Commission:**

Motion by Bolen and Erickson that **RESOLUTION NO. 2-48-16 AUTHORIZING A MONETARY CONTRIBUTION TO THE 2016 CHALK.A.LOT FESTIVAL FROM THE PUBLIC ARTS FUND IN THE AMOUNT OF \$650** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Erickson authorizing the scheduling of outdoor movies at Thomas Owens Park on Fridays, July 15 and August 19, 2016. Carried.

**Public Works Committee:**

Motion by Bolen and Glaser that **RESOLUTION NO. 2-49-16 AMENDING RESOLUTION NO. 1-44-16, AMENDING THE MAINTENANCE/SERVICE FEE SCHEDULE TO REFLECT NO INCREASE IN COMMUNITY BUILDING RENTAL FEES UNTIL FURTHER REVIEW** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**Unfinished Business:**

Motion by Glaser and Erickson that **RESOLUTION NO. 2-50-16 DECLARING THIRD AND FINAL READING OF ORDINANCE NO. 105 SECOND SERIES, AN ORDINANCE OF THE CITY OF TWO HARBORS, MINNESOTA, AMENDING THE CITY CODE, CHAPTER 11, LAND USE REGULATIONS** be adopted as read. Carried

**New Business:**

Motion by Borud and Bolen that **RESOLUTION NO. 2-51-16 AUTHORIZING AND DIRECTING MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A MUTUAL AID AGREEMENT WITH THE MN WATER AGENCY RESPONSE NETWORK** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Simonson and Glaser that **RESOLUTION NO. 2-52-16 AUTHORIZING MAYOR AND CITY CLERK TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Erickson authorizing continued planning for a proposed addition to the Airport Arrival Departure Building with certain conditions. Carried.

Motion by Glaser and Erickson approving the request of the EAA Chapter for permission to hold their annual pancake breakfast at the Airport on July 10, 2016, as part of the City's Heritage Days Celebration. Carried.

Motion by Glaser and Borud authorizing a fly-in/drive-in movie at the Airport on August 12, with a rain date of August 13, 2016. Carried.

Motion by Bolen and Borud that **RESOLUTION NO. 2-53-16 AUTHORIZING A CONDITIONAL OFFER OF EMPLOYMENT TO CHRISTOPHER RUBERG FOR THE POSITION OF PART-TIME PATROL OFFICER IN THE POLICE**

**DEPARTMENT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Simonson and Glaser that **RESOLUTION NO. 2-54-16 HIRING RICHARD NOLANDER AS A TEMPORARY EMPLOYEE IN THE PUBLIC WORKS DEPARTMENT FOR THE POSITION OF SKATING RINK ATTENDANT AND GAIL HANSON AS A TEMPORARY EMPLOYEE AT CITY HALL FOR THE PURPOSE OF ACCEPTING CAMPGROUND RESERVATIONS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Borud and Erickson that **RESOLUTION NO. 2-55-16 AUTHORIZING PAYMENT TO NORTH SHORE FEDERAL CREDIT UNION IN THE AMOUNT OF \$93,000 FOR THE REIMBURSEMENT OF CONSTRUCTION EXPENSES PROVIDED THROUGH IRRRB FUNDING** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Borud that **RESOLUTION NO. 2-56-16 AUTHORIZING PAYMENT TO GRAYMONT WESTERN LIME, INC. FOR THE PURCHASE OF LIME FOR THE WASTEWATER TREATMENT PLANT IN THE AMOUNT OF \$4,027.50** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Erickson that **RESOLUTION NO. 2-57-16 ACCEPTING THE PROPOSAL OF ABM FOR REPAIRS TO THE SMALL BUCKET TRUCK FOR AN AMOUNT NOT TO EXCEED \$7,000** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud that **RESOLUTION NO. 2-58-16 AUTHORIZING THE PURCHASE OF THREE SQUAD CAR VIDEO SYSTEMS FOR THE POLICE DEPARTMENT FROM WATCH GUARD FOR AN AMOUNT OF \$14,460 AND INSTALLATION OF SAID VIDEO SYSTEMS BY MURPHY'S SERVICE FOR AN AMOUNT OF \$1,600** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Borud that **RESOLUTION NO. 2-59-16 AUTHORIZING THE PURCHASE OF A 2016 GMC PICKUP FROM RANGER GM OFF THE STATE BID FOR AN AMOUNT OF \$29,361.18** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Simonson that **RESOLUTION NO. 2-60-16 AUTHORIZING THE PURCHASE OF A 2016 GMC PICKUP FROM NELSON AUTO CENTER, THROUGH THE STATE BID FOR AN AMOUNT OF \$24,586.17** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Glaser approving the request of the Wastewater Treatment Plant Superintendent to attend the Minnesota Pollution Control Agency's Annual Wastewater Operator's Conference in Brooklyn Park, and Mike Irving to attend the Water & Wastewater Conference in St. Cloud; and the request of the Finance Director and City Clerk to attend the Minnesota Clerks and Finance Officers Association Annual Conference in St. Cloud. Carried.

Motion by Bolen and Erickson that **RESOLUTION NO. 2-61-16 APPROVING THE PURCHASE OF AN ELECTRONIC READER BOARD SIGN FOR THE LIQUOR STORE FROM SILVER CREEK SIGNWORKS, FOR AN AMOUNT OF \$23,701, AND AMENDING THE 2016 BUDGET TO REFLECT SAID PURCHASE** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Erickson that **RESOLUTION NO. 2-62-16 AUTHORIZING THE PURCHASE OF A COPY MACHINE FROM INTEGRATED OFFICE SOLUTIONS FOR THE CITY'S NORTH CAMPUS FOR AN AMOUNT OF \$5,219** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Glaser that **RESOLUTION NO. 2-63-16 APPROVING THE PART-TIME PATROL OFFICER POSITION DESCRIPTION** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Borud that **RESOLUTION NO. 2-64-16 REJECTING THE INTERNAL BID FOR THE POSITION OF LIQUOR STORE MANAGER** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Erickson authorizing expenses for Council members and administrative staff to attend the Chamber of Commerce Spring Banquet. Carried.

Motion by Glaser and Borud referring Community Building rental rates to the Public Affairs Committee. Carried by the following vote: Yeas: Erickson, Glaser, Borud. 3. Nays: Bolen, Norberg. Abstain: Simonson. 1.

Motion by Erickson and Glaser that the meeting adjourn. Carried.

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Jerry Norberg, City Council President

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Patricia D. Nordean, City Clerk