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December 14, 2015

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, December 14, 2015 at 6:30 p.m.

The meeting was called to order by President Glaser.

Members present, Councilors: Norberg, Erickson, Woodruff, Bolen, Simonson, Glaser. 6.

Members absent, Councilor: Borud. 1.

Others present: Administrator Walker  
Finance Director Pietila  
City Clerk Nordean  
City Attorney Overom

Miranda Pietila, Finance Director, was present and addressed the Council presenting an overview of the final tax levy and budget for 2016.

Motion by Norberg and Simonson that **RESOLUTION NO. 12-348-15 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS** in the amount of \$1,388,995.59 be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Norberg allowing payroll for the first half of December, 2015, in the amount of \$229,937.21. Carried.

**Unfinished Business:**

Motion by Erickson and Simonson that **RESOLUTION NO. 12-349-15 APPROVING THE LIQUOR STORE/CITY OWNED SIGN POLICY** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Simonson and Norberg that **RESOLUTION NO. 12-350-15 RECEIVING BIDS AND APPROVING AWARD FOR THE LIBRARY WINDOW REPLACEMENT PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**New Business:**

Motion by Norberg and Woodruff that **RESOLUTION NO. 12-351-15 APPROVING PAY APPLICATION NO. 6 FROM MAGNEY CONSTRUCTION IN THE AMOUNT OF \$514,706.20 FOR THE WATER TREATMENT FACILITY**

**UPGRADE PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Simonson and Erickson that **RESOLUTION NO. 12-352-15 ACCEPTING THE RECOMMENDATION AND AWARDING THE BID FOR THE 2016 HOMEWOOD WATER TOWER PAINTING AND RECONDITIONING PROJECT TO LC UNITED IN THE AMOUNT OF \$305,000 PLUS THE OPTION FOR ALTERNATE WATER TOWER LOGO FOR AN AMOUNT BETWEEN \$6,000 - \$8,000** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Bolen that **RESOLUTION NO. 12-353-15 APPROVING THE WORKING AGREEMENT BETWEEN THE CITY AND IBEW, LOCAL 31, FOR JANUARY 1-DECEMBER 31, 2016 PENDING RATIFICATION BY THE MEMBERS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Norberg that **RESOLUTION NO. 12-354-15 CALLING FOR A PUBLIC HEARING REGARDING A PROPOSED ORDINANCE AMENDING CHAPTER 11, LAND USE REGULATIONS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Erickson that **RESOLUTION NO. 12-355-15 APPROVING THE PURCHASE OF A 45KVA TRANSFORMER FROM WESCO DISTRIBUTION IN THE AMOUNT OF \$4,735** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Norberg that **RESOLUTION NO. 12-356-15 APPROVING THE ENERGY CONSERVATION REBATE APPLICATION OF MINER'S – TWO HARBORS IN THE AMOUNT OF \$7,539.11** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Woodruff that **RESOLUTION NO. 12-357-15 APPROVING THE CAPITAL IMPROVEMENT PROGRAM FOR THE AIRPORT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Woodruff that **RESOLUTION NO. 12-358-15 APPROVING RENEWAL OF TOBACCO LICENSES FOR TWO HARBORS MUNICIPAL LIQUOR STORE, HOLIDAY STATIONSTORES, KRIST OIL COMPANY, T.A. OPERATING, LLC, SHOPKO STORES OPERATING CO., LLC, AND MINER'S INC., FOR A PERIOD OF ONE YEAR, BEGINNING JANUARY 1, 2016, PENDING THE APPROVAL OF THE CHIEF OF POLICE** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Council President Glaser asked if there was anyone present who wished to speak regarding the proposed tax levy or budget. There was no one present wishing to speak for or against the proposed tax levy or budget.

Motion by Erickson and Simonson that **RESOLUTION NO. 12-359-15 ESTABLISHING THE TAX LEVY FOR TAXES PAYABLE IN THE YEAR 2016** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Bolen and Erickson that **RESOLUTION NO. 12-360-15 ESTABLISHING THE 2016 BUDGET FOR THE CITY OF TWO HARBORS** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Bolen and Erickson approving the request of the Finance Director to attend the Ehler's 2016 Public Finance Seminar in Brooklyn Park. Carried.

Motion by Bolen and Norberg that **RESOLUTION NO. 12-361-15 APPROVING THE REQUEST OF LUKE HEIKKILA, FOR VACATION CARRY-OVER AND PAYMENT OF UNUSED VACATION AT A RATE OF 60%, BASED ON THE TWO HARBORS SUPERVISORY EMPLOYEES ASSOCIATION CONTRACT** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Norberg and Bolen that **RESOLUTION NO. 12-362-15 APPROVING THE DISPOSAL OF CERTAIN FIXED ASSETS AS DISCARDED EQUIPMENT** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Bolen and Erickson to give full authorization allowing the City Attorney to research all options available for the Edna G. Dock. Carried.

Motion by Norberg and Bolen changing the date of the City Council organizational meeting from January 11 to January 4, 2015, at 5:00 p.m. Carried. Abstain: Glaser.

Motion by Bolen and Norberg that the meeting adjourn. Carried.

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Robin M. Glaser, City Council President

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Patricia D. Nordean, City Clerk