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December 7, 2015

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, December 7, 2015 at 6:30 p.m.

The meeting was called to order by President Glaser.

Members present, Councilors: Norberg, Woodruff, Bolen, Borud, Glaser.
5.

Members absent, Councilors: Simonson, Erickson. 2.

Others present: Administrator Walker
Finance Director Pietila
City Clerk Nordean
Acting City Attorney Nygaard

Motion by Borud and Norberg that the reading of the November 23, 2015 regular meeting minutes be dispensed with and approved as published. Carried.

Appearances:

Marlys Wisch, Lake County Human Trafficking Task Force, was present and addressed the Council providing a summary of the group's activities over the past year. Motion by Bolen and Norberg waiving Community Building fees for the group's January 25, 2016 public program. Carried.

Communications:

1. An email from Ian Fritz of Friends of the Two Harbors Dog Park, expressing appreciation for the use of the outdoor hockey rink as the community dog park this year. Motion by Bolen and Borud that a letter of thanks be sent to Mr. Fritz for his work on this project. Carried.
2. A letter from Amy Carlson, Lounge Manager of the American Legion, requesting to be open on Sundays, January 3, July 3, 10, 17, 27, 31; August 7, 14, 21 and 28, 2016. Motion by Bolen and Norberg approving the request of the American Legion. Carried.
3. A letter from Jay Osbakken, Administrator for Two Harbors Moose Lodge, requesting to be open on Sundays, January 3, 10, 17 24 and February 7, 2016. Motion by Bolen and Borud approving the request of the Moose Lodge. Carried.

Motion by Bolen and Norberg that **RESOLUTION NO. 12-340-15 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS** in the amount of \$3,110,776.421 be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud allowing payroll for the second half of November, 2015, in the amount of \$156,643.40. Carried.

Unfinished Business:

Motion by Bolen and Norberg authorizing the re-bidding of the Campground (Bath House) Building Project. Carried.

New Business:

Motion by Bolen and Woodruff that **RESOLUTION NO. 12-341-15 AUTHORIZING THE CITY TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB'S DEVELOPMENT INFRASTRUCTURE GRANT PROGRAM FOR THE CAMPGROUND BUILDING PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud approving with no waiting period, the application of Voyageur Snowmobile Club – Two Harbors for a Minnesota Lawful Gambling Exempt Permit to conduct a raffle within the City. Carried.

Motion by Bolen and Woodruff that **RESOLUTION NO. 12-342-15 APPROVING RENEWAL OF A CONTRACT WITH ABE FOR PREVENTATIVE MAINTENANCE ON THE HVAC AND CONTROL SYSTEM AT THE LIBRARY FOR AN AMOUNT OF \$3,933** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud that **RESOLUTION NO. 12-343-15 AUTHORIZING PAYMENT TO METER & TECHNOLOGY SOLUTIONS IN THE AMOUNT OF \$3,081 FOR THE PURCHASE OF WATER METERS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Woodruff that **RESOLUTION NO. 12-344-15 INCREASING BURLINGTON BAY CAMPGROUND RATES FOR 2016** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Norberg tabling the proposed Liquor Store/City-owned Sign Policy. Carried.

Motion by Bolen and Norberg referring proposed contract amendments regarding partial reimbursement for liquor license fees to the City Attorney. Carried.

Motion by Norberg and Bolen that **RESOLUTION NO. 12-345-15 AMENDING THE CITY'S POLICY FOR MEAL REIMBURSEMENT FOR TRAVEL AND**

TRAINING TO FOLLOW THE U.S. GENERAL SERVICES ADMINISTRATION be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Woodruff that **RESOLUTION NO. 12-346-15 HIRING MIKE FITZPATRICK, MICKY SMITH AND TANNER AHO AS TEMPORARY EMPLOYEES IN THE PUBLIC WORKS DEPARTMENT AS SKATING RINK ATTENDANTS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Woodruff authorizing a City Council proclamation declaring the month of January, 2016, as National Human Trafficking Awareness Month within the City of Two Harbors. Carried.

Motion by Norberg and Woodruff that **RESOLUTION NO. 12-347-15 AUTHORIZING THE PURCHASE OF A DESKTOP COMPUTER FOR THE MAYOR'S OFFICE FROM THE CABLE TV BUDGET FOR AN AMOUNT UP TO \$1,400** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Woodruff that the meeting adjourn. Carried.

Robin M. Glaser, City Council President

Patricia D. Nordean, City Clerk