
September 28, 2015

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, September 28, 2015 at 6:30 p.m.

The meeting was called to order by Vice President Erickson.

Members present, Councilors: Norberg, Erickson, Woodruff, Bolen, Borud, Simonson. 6.

Members absent, Councilor: Glaser. 1.

Others present: Administrator Walker
Finance Director Pietila
City Clerk Nordean
City Attorney Overom

Motion by Norberg and Borud that the reading of the September 14, 2015 regular meeting minutes be dispensed with and approved as published. Carried.

Departmental Reports:

Progress meeting minutes for the Two Harbors Water Treatment Facility were submitted. Received.

Appearances:

Mark Blankenship, 733 Thirteenth Avenue, was present and addressed the Council regarding his property at 627 Eighth Avenue. Motion by Norberg and Bolen requesting that Administration verify with the Building Official, the structural condition of the garage located on the referenced property and report back at the next regular City Council meeting. Carried.

Communications:

1. Letter from the Two Harbors Kayak Festival requesting approval for the use of certain City property and in-kind services for the 2016 Kayak Festival the same as last year's event. Motion by Norberg and Simonson referring the request to the Public Affairs Committee. Carried.
2. A letter from Sean Jones, Patrol Officer, providing notice of his resignation from the Police Department effective October 4, 2015. Motion by Bolen and Norberg accepting his resignation with regret and authorizing a letter of appreciation for his service. Carried.

Motion by Norberg and Borud that **RESOLUTION NO. 9-272-15 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS** in the amount of

\$1,979,475.09 be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Borud allowing payroll for the first half of September, 2015, in the amount of \$233,552.24. Carried.

Personnel Committee:

Motion by Norberg and Bolen authorizing the establishment of a hiring list for the position of Patrol Officer in the Police Department. Carried.

Public Safety Committee:

Motion by Bolen and Norberg referring proposed additional campground rules to the Public Safety Committee. Carried.

Motion by Norberg and Borud referring utilization of the 2009 Ford Expedition from the Police Department by another department within the City to the Public Safety Committee. Carried.

New Business:

Motion by Bolen and Norberg rescheduling the December 14th regular meeting of the City Council to December 7th at 6:30 pm and the December 28th regular meeting of the City Council to December 14th at 6:30 pm. Carried.

Motion by Bolen and Simonson that **RESOLUTION NO. 9-273-15 APPROVING THE WHOLESALE ELECTRIC SERVICE AGREEMENT WITH MINNESOTA POWER FROM SEPTEMBER 1, 2015 THROUGH DECEMBER 31, 2024** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Woodruff that **RESOLUTION NO. 9-274-15 APPROVING A ONE-TIME LUMP SUM PAYMENT FROM MN POWER AS AN OFFSET TO THE 2016 CONTRACT INCREASE THROUGH DECEMBER 2016** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Norberg that **RESOLUTION NO. 9-275-15 DECLARING THIRD AND FINAL READING OF ORDINANCE NO. 104, SECOND SERIES, AN ORDINANCE AMENDING THE TWO HARBORS COMPREHENSIVE PLAN** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Woodruff that **RESOLUTION NO. 9-276-15 AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE THE FORBEARANCE AGREEMENT BETWEEN THE CITY OF TWO HARBORS, TWO HARBORS DEVELOPMENT FUND, INC. AND NEAL MYRDAL AND LAURIE MYRDAL** be adopted as read. Carried by the following vote: Yeas: Norberg, Simonson, Woodruff, Bolen, Erickson. 5. Abstain: Borud. 1.

Motion by Bolen and Woodruff authorizing Mariah Blettner to attend MN Sales and Use Tax Basics Course in St. Paul, MN. Carried.

Motion by Bolen and Borud that **RESOLUTION NO. 9-277-15 CERTIFYING ASSESSMENTS FOR CERTAIN UNPAID UTILITY CHARGES** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Woodruff that **RESOLUTION NO. 9-278-15 APPROVING THE CLUB ON-SALE LIQUOR LICENSE FOR THE TWO HARBORS CURLING CLUB** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud that **RESOLUTION NO. 9-279-15 AUTHORIZING PAYMENT IN THE AMOUNT OF \$3,882.13 TO ENERGY INSIGHTS, INC. FOR ENERGY MANAGEMENT SERVICES FOR THE CONSERVATION IMPROVEMENT PROGRAM** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Norberg that **RESOLUTION NO. 9-280-15 AUTHORIZING PAYMENT IN THE AMOUNT OF \$18,977.43 TO BOLTON & MENK FOR THE WATER TREATMENT FACILITY UPGRADE PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud that **RESOLUTION NO. 9-281-15 AUTHORIZING PAYMENT IN THE AMOUNT OF \$18,000 TO BOLTON & MENK FOR THE CAMPGROUND RESTROOM/BATHHOUSE PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Norberg that **RESOLUTION NO. 9-282-15 AUTHORIZING PAYMENT OF PAY APPLICATION #3 IN THE AMOUNT OF \$339,154.75 TO MAGNEY CONSTRUCTION FOR THE WATER TREATMENT FACILITY UPGRADE PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Norberg that **RESOLUTION NO. 9-283-15 ACCEPTING THE PROPOSAL FROM NORTHEAST SERVICE COOPERATIVE TO PROVIDE BLUE CROSS BLUE SHIELD OF MINNESOTA EMPLOYEE HEALTH INSURANCE COVERAGE FOR 2016** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Borud that **RESOLUTION NO. 9-284-15 ACCEPTING THE PROPOSAL FROM MADISON NATIONAL LIFE INSURANCE TO PROVIDE GROUP TERM LIFE INSURANCE AND LONG TERM DISABILITY COVERAGE FOR 2016** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Bolen and Norberg that **RESOLUTION NO. 9-285-15 ESTABLISHING THE PROPOSED PROPERTY TAX LEVY FOR THE TAXES PAYABLE IN THE YEAR 2016** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Norberg and Woodruff that **RESOLUTION NO. 9-286-15 ESTABLISHING THE PROPOSED 2016 BUDGET FOR THE CITY OF TWO HARBORS** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Bolen and Woodruff designating the regular meeting of the City Council to be held on December 14, 2015 at 6:30 pm as the meeting where the Council will adopt the final levy for taxes payable in 2016 and the final budget; where citizens will be allowed to speak regarding the levy and budget. Carried.

Motion by Bolen and Woodruff tabling consideration of the Pay Equity Compliance Report for 2015. Carried.

Motion by Bolen and Woodruff that the meeting adjourn. Carried.

Catherine Erickson
City Council Vice President

Patricia D. Nordean, City Clerk