

TWO HARBORS CITY COUNCIL
AGENDA
February 13, 2017

6:30 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance.

Approval of the Agenda. *Items may only be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

[M] Convene Disciplinary Hearing for the On-Sale Intoxicating and Sunday Liquor Licenses of The Pub, Inc.

Communications:

Appearances:

[R] Consider the matter of the On-Sale Intoxicating and Sunday Liquor Licenses of The Pub, Inc. (The Pub) 602 1st Avenue.

[M] Adjourn Hearing.

Appearances.

Administrative Reports.

Committee Reports:

Airport Commission
Public Affairs, Policy and Communications
Personnel Committee
Finance/Budget Committee
Library Board
Planning Commission
Recreation Board

Approval of the Consent Agenda Items.

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a council member feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Minutes from January 23, 2017 regular meeting, January 30 and February 6, 2017 special meetings.
2. Claims

3. Payroll for the second half of January, 2017.
4. Library Report dated December 8, 2016.
5. Refer to Public Affairs, Policy and Communications Committee, a letter from Leo Babeu and Katya Gordon, Two Harbors Community Radio, proposing various methods of providing information regarding City Council activities through Two Harbors Community Radio.
6. Hiring Jack Lax, Jesse Nordean and Trey Fleck as temporary skating rink attendants in the Public Works Department.
7. Designating certain Library equipment as discarded.
8. Approving an agreement for professional services between the City and ARDC for city planner services.
9. Declaring second reading of an ordinance amending the City Code, Chapter 2, Section 2.02, City Council Meetings, time and place.
10. Authorizing the transfer of Campground funds from the General Fund to an enterprise fund.
11. Authorizing an amendment to the 2016 General Fund Budget.
12. Authorizing the purchase of a 2017 Ford Police Interceptor from Nelson Auto Center in the amount of \$28,203.95 through the State Bid.
13. Authorizing the purchase of natural gas meter registers from Dakota Supply Company for an amount of \$26,780.
14. Authorizing the purchase of 140 - 5 inch Storz hydrant adaptors from Pollard Water for an amount of \$17,780 (2017 Budget: \$30,000)
15. Authorizing the purchase of 350 electronic-read electric meters from Border States Electric for an amount of \$13,500.
16. Approving Pay Application No. 18 from Magney Construction for the Water Treatment Facility Upgrade Project.
17. Accepting the proposal from Minnesota Pump Works in the amount of \$8,582 for labor and materials to replace a pump in the Superior Shores Lift Station (2017 Budget: \$10,300)
18. Authorizing payment to Metering & Technology Solutions in the amount of \$2,195.45 for the purchase of water meter materials.
19. Accepting the proposal of MMUA to provide arc flash hazard/risk assessment professional services for an amount of \$8,200.
20. Accepting the recommendation of the Finance Committee to approve an amended maintenance service fee schedule.
21. Accepting the recommendation of the Planning Commission to adopt a fee schedule for planning and zoning permit applications.
22. Accepting the recommendation of the Personnel Committee to approve revised job descriptions for Heavy Equipment Operator, Light Equipment Operator and Laborer positions in the Public Works Department.
23. Consider accepting the recommendation of the Personnel Committee to authorize the posting of internal bulletins for the positions of Heavy Equipment Operator and Light Equipment Operator in the Public Works Department.
24. Approving the request of Mariah Blettner for a leave of absence under the Family Medical Leave Act and authorizing administration to hire a temp agency to complete her duties while she is out.
25. Authorizing an advertisement for the Campground Manger position.

26. Authorizing the Water & Sewer Plant Superintendent to attend Minnesota Rural Water Association Training in St. Cloud.
27. Authorizing Mike Irving to attend the MPCA Annual Wastewater Operators Conference in Brooklyn Park, Brad MacFarlane and Luke Heikkila to attend Biosolids Land Application Certification in Brainerd and Will Rueckert to attend a Class B Wastewater Treatment Plant Exam Refresher Class in St. Cloud.
28. Authorizing Officer Greg Moe to attend Advanced Narcotics Training in Nisswa.
29. Authorizing Mariah Blettner and possibly one administrative staff member to attend Health Partners Benefit Manager Orientation in Bloomington.

Unfinished Business:

Other

New Business:

1. [M] Consider authorizing a request to the Lake County HRA in the amount of \$10,000 for the City's Neighborhood Revitalization Mini-Grant Program for 2017.
2. [M] Consider authorizing an advertisement for bids for the Two Harbors Public Works Building Project.
3. [R] Consider the request of Electrical Superintendent, Prince, for compensation in the amount of \$2,030 for extraordinary circumstances related to damage to the City's electrical distribution system which occurred on January 4, 2017.

Other.

Announcements.

Adjourn.