

Board Minutes
Two Harbors Public Library
Tuesday, September 4, 2018

The meeting of the Board of Trustees, Two Harbors Public Library, was called to order by President Marcia McCormick at 5:00 on Tuesday, September 4, for their regular meeting. The following members were present: Cathy Erickson, Holly Gangelhoff, Tracy Gilsvik, Michelle Golden, Karen Johnson, Marcia McCormick, Barry Rackner, Patty Tofte, John Weidner and Library Director, Katie Sundstrom. Absent: Brad Jones.

The **Introductions** included a quick sharing of what book we most enjoyed reading this summer.

The **Minutes** of the previous regular meeting of July 2018 were presented. Mic/Tracy moved to approve and place on file. Motion carried.

The **Bills** for July and August 2018 were approved per Cathy/Mic. Motion carried.

The **Financial Report** for Year-to-Date, through August 2018, was presented to the board for approval. Holly moved and Karen seconded that the report be accepted as presented and placed on file. Motion carried.

The **Librarian's Report** for July and was presented to the board. Karen/John moved to accept. Motion carried. The Librarian's Report for August was presented. Mic/Tracy moved to accept. Motion carried.

Committees:

Finance Committee: This committee met in July to look over the budget before it was submitted to the City. A capital outlay expense for a microfilm reader was included. New ones have digital and scanner capabilities.

Building Committee:

Personnel Committee:

Art Committee:

DSACE/THAF Committee: This group was going to schedule an upcoming meeting date.

Old Business:

- Frances Murray has begun working as the new Library Aide.
- The funds for the Ferguson grant have been spent

New Business:

- The library received a Mini-Grant from ALS and purchased a play store/ puppet theater for the Children's Area. The Friends of the Library stepped in to supply cash register, groceries etc.
- Funds were received from the ShopKo Foundation Grant to provide kits and items to be used for STEM activities. A telescope is being considered.
- Katie and Staff will try applying for a MNHS grant that is due in October.
- Discussion of the AC compressor for downstairs that has not been performing properly and was looked at during the spring maintenance visit. Should we replace it piece by piece and leave the rest of the aging system in place or look at replacing the system? More research to follow.

The meeting was adjourned per Tracy/Holly. The next regular meeting will be Tuesday, October 2, 2018 at 5:00.

Respectfully submitted,
Patricia Tofte, Secretary