

Board Minutes
Two Harbors Public Library
Tuesday, October 2, 2018

The meeting of the Board of Trustees, Two Harbors Public Library, was called to order by President Marcia McCormick at 5:10 on Tuesday, October 2, for their regular meeting. The following members were present: Holly Gangelhoff, Tracy Gilsvik, Karen Johnson, Marcia McCormick, Barry Rackner, Patty Tofte, John Weidner and Library Director, Katie Sundstrom. Also present was Lenore Johnson, who occasionally visits with us about what she is doing and learning as the Lake County representative on the Arrowhead Library System Governing Board. She was soon to be attending the Minnesota Library Association Conference. She also reminded us that the rbDigital access to eMagazines had recently gone live. There is a link on the Library web site. Absent: Cathy Erickson, Michelle Golden, Brad Jones.

The **Introductions** included a quick sharing of a favorite Halloween treat.

The **Minutes** of the previous regular meeting of September 2018 were presented. John/Tracy moved to approve and place on file. Motion carried.

The **Bills** for September 2018 were approved per Karen/Holly. Motion carried.

The **Financial Report** for Year-to-Date, through September 2018, was presented to the board for approval. Tracy moved and John seconded that the report be accepted as presented and placed on file. Motion carried.

The **Librarian's Report** for September and was presented to the board. John/Karen moved to accept. Motion carried. There was some discussion of the technology replacement plan that has 3 computers per year or the copier replaced. Katie reports that this year's work is about finished.

Committees:

Finance Committee:

Building Committee:

Personnel Committee:

Art Committee:

DSACF/THAF Committee: This group was going to meet right after this Board Meeting.

Old Business:

- Katie reported that the Minnesota Historical Society Grant Application that is due October 12 is almost finished. This grant was being used to hopefully secure a Microfilm reader that Katie has been researching with different preferences for whether it would be used by the public vs. University researchers. Stay tuned.
- Continued discussion of the failing AC compressor. We learned that it has reached it's optimum life span and that replacement rather than repair would be in order. Katie will be working with the city to explore this option.

New Business:

- Carol Lundell gave 2 months notice for her departure on November 15. Publicity for the Library Aide opening has begun, with interviews scheduled for the week of October 22. The Personnel Committee will keep in touch with Katie to assist with the interviews.
- We had received a handout in the packet about Meeting ADA Requirements for Service Animals. We discussed the Library Policy and the difference between Service Animals and Therapy Animals. There have been disruptive therapy animals in the library. We decided that more research is in order so a decision was tabled until the next meeting.
- Discussion of the upcoming Chess Tournament, Saturday, October 6, 9:30 am. Rich Sve was coordinating with help from Age-to-Age and the Friends of the Library offering lunch and prizes.
- Invitation: Local Candidates Meet and Greet to be held on Monday, October 29, 6 pm.

The meeting was adjourned per Karen/Tracy. The next regular meeting will be Election Day, Tuesday, November 6, 2018 at 5:00.

Respectfully submitted,

Patricia Tofte, Secretary