

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

October 14, 2019

5:00 p.m. Call to order.

Appearances:

1. Derrick Passe, Lake County SWCD
Erin Loeffler, BWSR
Re: Stormwater Management Plan
2. Joe Rhein, Bolton & Menk
3. Justin Otsea, Planner
Re: Dalbec CUP Application

Administrator issues.

Attorney issues.

City Clerk issues.

Finance Director issues.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

October 14, 2019

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

- Committee Reports:
1. Public Arts & Beautification Commission
 2. Public Works Committee
 3. Library Board
 4. Planning Commission
 5. Negotiations Committee
 6. HRA
 7. Public Affairs Committee
 8. Finance Committee
 9. Utilities Committee

[R] Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the September 28, Regular and September 4, 2019 Special City Council meetings.
2. Allowing claims against the City of Two Harbors to be paid on October 15, 2019.
3. Approving payroll for the second half of September, 2019.

4. Accepting the withdrawal of internal bid from Tara Wittlief and authorizing her to remain in the position of Electronic Data Processing Technician at City Hall.
5. Authorizing payment to Utility Systems of America in the amount of \$144,402.92 for Pay Request No. 4 for the 2019 Street and Alley Improvement Project.
6. Authorizing payment to Bolton & Menk in the amount of \$2,375 for the preliminary design of the Water Treatment Facility.
7. Authorizing payment to Bolton & Menk in the amount of \$3,418 for the 2018 Street & Alley Improvement Project.
8. Authorizing payment to Bolton & Menk in the amount of \$26,629 for the 2019 Street & Alley Improvement Project and CIP updates.
9. Authorizing payment to Bolton & Menk in the amount of \$2,250 for general professional engineering services.
10. Authorizing payment to Shank Constructors in the amount of \$16,292 for Pay Application No. 13 for the Main Lift Station Project.
11. Authorizing payment to American Engineering testing in the amount of \$3,022 for the 2019 street Improvement project.
11. Accepting the proposal of Graybar for the purchase of 40 LED lights for the Police Department for an amount of \$3,030.80.
12. Authorizing the purchase of office furniture and cabinets from Northern Business Products through the State Cooperative Purchasing Program for the Police Department for an amount of \$6,100.
13. Authorizing the purchase of an aerator for the Wastewater Treatment Plant from DH Farm Equipment for an amount of \$6,100.
14. Approving the request of the American Legion to use the outdoor rink behind the Arena on Saturday February 8 for a Winter Frolic boot hockey tournament.
15. Designating the Community Center, 417 South Avenue, as the City's combined polling place for Precincts 1, 2, 3 and 4 in the City of Two Harbors for the calendar year 2020.
16. Adopting the National Incident Management System concept of emergency planning for the City of Two Harbors.
17. Adopting the Lake County Emergency Operations Plan, revised in September of 2019.
18. Hiring Toby Halley for the position of Laborer in the Public Works Department.
19. Approving the request of Steve Shogren to authorize a Sports Car Rendezvous sponsored by the MN Triumphs Car Club in the 500 and 600 blocks of South Avenue on Saturday, June 12, 2021.

20. Authorizing an increase in benefit level for 2019 – 2020 as requested by the Two Harbors Volunteer Fire Relief Association.

Unfinished Business:

1. [R] Consider authorizing the Mayor and City Clerk to execute and deliver a Consent to Zito West Holding acquiring all of the ownership interests of Pinpoint Minnesota, LLC with respect to that certain franchise agreement for cable services.
2. [R] Authorizing the Mayor and City Clerk to execute and deliver a consent to Zito West Holding Acquiring all of the ownership interests of Pinpoint Minnesota, LLC, with respect to that certain pole attachment license agreement.

Other.

New Business:

1. [R] Consider accepting the recommendation of the Public Affairs Committee to approve the request of Community Partners to make certain improvements to their leased space at the Community Center.
2. [M] Consider referring a request from Community Partners regarding landscaping work at the Community Center to the Public Works Committee.
3. [R] Consider approving the Conditional Use Permit for Christian Derek Dalbec to allow the use of current dwelling at 302 South Avenue as an artist's studio and imposing certain conditions thereon.
4. [R] Consider authorizing and directing Mayor and City Clerk to accept the sanitary sewer and water improvements to the Hidden Springs Re-Plat Project.
5. [R] Consider authorizing and directing Mayor and City Clerk to execute and deliver an agreement between the City and Blaine Calbreath regarding an assessment for sewer line construction for the property located at 228 Third Avenue.

Other.

Announcements:

Adjourn: