

**CITY OF TWO HARBORS  
COMMITTEE OF THE WHOLE/AGENDA MEETING**

November 13, 2018

5:00 p.m. Call to Order.

Appearances: 1. Brian Guldán, Bolton & Menk,  
Re: WWTP Improvement Project.

Administrator issues.

Attorney issues.

Clerk issues.

Finance Director issues.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL  
AGENDA  
November 13, 2018

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance.

Additions or Changes to the Agenda.

[M] Approval of the Agenda.

*Items may only be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

Appearances: 1. Miranda Pietila, Anne McPherson, Richard Hogenson, Steve Hedin, Stuart Anderson, Gary Ganser, Willard Rueckert, Curt Cavallin, Becky Norlien, Nicole Anderson, Larry Fabini and Gary Fabini in recognition of their years of service to the City.

Administrative Reports.

Committee Reports: Airport Commission  
Public Arts & Beautification Commission  
Recreation Board  
THEDA  
Library Board  
Utilities Committee  
Planning Commission  
HRA

[R] Approval of the Consent Agenda Items.

*Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.*

1. Approving minutes from October 22 Regular and November 5, 2018 Special City Council meetings.
2. Allowing claims against the City of Two Harbors to be paid on November 14, 2018.

3. Approving payroll for the second half of October, 2018.
4. Certifying assessments for certain delinquent utility charges to the Lake County Auditor.
5. Library Report for November 8, 2018.
6. Police Department Activity Report for October, 2018.
7. Authorizing payment to American Engineering Testing, Inc. in the amount of \$2,271 for professional services for the 2018 Street & Alley Improvement Project.
8. Authorizing payment to best Concrete in the amount of \$2,760 for the new Cemetery storage building.
9. Authorizing payment to Shank Constructors in the amount of \$227,752 for Pay Application No. 6 for the Main Lift Station Project.
10. Accepting the resignation of Jeremy Hurd from the THDF, with regret and authorizing a letter of appreciation for his service.
11. Accepting Mayor Swanson's recommendation to appoint Macey Jones as a member of the THDF.
12. Accepting the resignation of Brad Jones from the Library Board, with regret and authorizing a letter of appreciation for his service.
13. Adopting a hiring list for the position of Library Aide.
14. Confirming the appointment of Bethany Lambrecht to the position of Library Aide.
15. Referring a request from Friends of the Bandshell Park to the finance and Budget Committee.
16. Approving a request to authorize the electrical superintendent to attend the MMUA Technical and Operations Conference in St. Cloud.
17. Designating old electrical meters as discarded equipment and authorizing staff to dispose of them as recycling.
18. Declaring second reading of An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the City of Two Harbors.
19. Referring to the Public Affairs Committee certain requests from Fresh Fair, LLC, pertaining to the proposed Lakeside Market in VanHoven Park.

20. Referring to the City Attorney, a request from County Attorney, Russ Conrow, for a voluntary conveyance of property in lieu of tax forfeiture.

Unfinished Business:

Other

New Business:

1. [R] Consider authorizing an increase in water and sewer utility rates to be effective in January of 2019.
2. [R] Consider authorizing deferral of payments on the loan between Cedar Development, LLC and the City of Two Harbors.

Other.

Announcements:

Adjourn.