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May 22, 2017

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, May 22, 2017 at 6:00 p.m.

The meeting was called to order by President Erickson.

Members present, Councilors: Glaser, McQuade, Woodruff, Jussila,
Norberg, Erickson. 6.

Members absent, Councilor: Swanson. 1.

Others present: Administrator Walker
Finance Director Pietila
City Clerk Nordean
City Attorney Overom

Administrator Walker announced the following proposed additions or changes to the agenda:

Add item No. 4 under New Business, consider a resolution authorizing compensation for Councilor Glaser to conduct interviews for the position of Labor in the Public Works Department.

Remove Item No. 2 under Unfinished Business, consider a motion declaring second reading of An Ordinance Amending Chapter 6, Adding a New Section 6.41, and Amending Chapter 11, Section 11.02, of the city Code Concerning the Permitting of Public Markets and market Stands Including Mobile Food Carts and Mobile Food Vehicles.

Motion by Norberg and Woodruff approving the agenda with the amendments proposed by Administrator Walker. Carried.

HRA:

Councilor Woodruff reported on a recent meeting of the City HRA, where they discussed an upcoming Open House, scheduled for Friday, June 16, where the public is invited to view recent updates to the Bayview Terrace, which were completed with funding provided by grants. He noted that there are currently two employment opportunities available with the HRA, and the facility is currently full with a waiting list.

Edna G. Commission:

Councilor Woodruff reported on a recent meeting of the Edna G. Commission where the group continued discussions regarding the removal of the tug from the water. He noted that a meeting was held with representatives from the State Historic Preservation Office

regarding the proposed project. In addition, work has been done to replace some flooring, however, there is an extensive list of tasks yet to be completed. He extended appreciation to the City's Electrical Department for their work in completing some necessary electrical repairs, and to the City's Public Works crews, for their work in removing fencing and clearing brush near the tug.

Recreation Board:

Council President Erickson reported on the May 10 meeting of the Recreation Board where City Parks & Recreation Director, Gary Fabini, was in attendance and provided an update on projects to be completed this spring. She also discussed a meeting with the Lake County Recreation Board regarding bi-annual distribution of County recreation funds.

Charter Commission:

Council Vice-President Glaser reported on a recent meeting of the City Charter Commission where charter language pertaining to election of City Council officers was discussed. She noted that information regarding this issue has been provided to each member of the Council and the Commission was looking for feedback regarding proposed changes.

Public Affairs Committee:

Councilor Woodruff reported on a meeting of the Public Affairs Committee held earlier in the day where a discussion was held regarding the use of the City tent in Thomas Owens Park as well as the proposed establishment of a general policy regarding the closure of streets for special events. In addition the group discussed a request from the Chamber of Commerce regarding the proposed installation of a large Adirondack chair on City property near the Tourist Information Center, and recommended approval of the request as well as a proposal by City Administration to allow for the closure of City Hall on Monday, July 3, 2017.

Consent Agenda:

President Erickson announced that items listed on the consent agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a council member, staff member or member of the public feels warrants discussion, they may request that it be removed from the consent agenda and dealt with individually under New Business. Motion by Norberg and Woodruff that the following consent agenda items:

1. Approving minutes from May 8, 2017 regular meeting.
2. **RESOLUTION NO. 5-154-17 AUTHORIZING CLAIMS AGAINST THE CITY OF TWO HARBORS IN THE AMOUNT OF \$854,950.87.**
3. Allowing payroll for the first half of May, 2017 in the amount of \$214,689.75.

4. **RESOLUTION NO. 5-155-17 ACCEPTING THE BID OF J.T. SERVICES, IN THE AMOUNT OF \$3,060 FOR THE PURCHASE OF LED STREET LIGHTS TO BE PLACED ALONG SEVENTH AVENUE IN SEGOG.**
5. **RESOLUTION NO. 5-156-17 ACCEPTING THE PROPOSAL OF WESCO IN THE AMOUNT OF \$5,878, FOR THE PURCHASE OF A TRANSFORMER FOR CASTLE DANGER BREWERY.**
6. **RESOLUTION NO. 5-157-17 ACCEPTING THE QUOTE FROM MENARD'S FOR THE PURCHASE OF MATERIALS FOR A SHED FOR THE CEMETERY IN THE AMOUNT OF \$21,401.10.**
7. **RESOLUTION NO. 5-158-17 ACCEPTING THE QUOTE FROM JEREMY'S CONSTRUCTION FOR LABOR TO CONSTRUCT A SHED AT THE CEMETERY IN THE AMOUNT OF \$14,500.**
8. **RESOLUTION NO. 5-159-17 CERTIFYING ASSESSMENTS IN THE AMOUNT OF \$646.24 TO THE LAKE COUNTY AUDITOR FOR CERTAIN UNPAID UTILITY CHARGES.**
9. Authorizing the sale of two forfeited vehicles utilizing the services of Do-bid.com
10. **RESOLUTION NO. 5-160-17 HIRING THE FOLLOWING AS TEMPORARY EMPLOYEES: IAN JOHNSON AND NICOLE STANKO IN THE PUBLIC WORKS DEPARTMENT, DAVID ANDERSON IN THE GAS, WATER & SEWER DEPARTMENT, AND LOGAN LOISELLE AT THE AIRPORT.**
11. **RESOLUTION NO. 5-161-17 APPROVING A PROPOSAL FROM F. I. SALTER FOR APPRAISAL WORK FOR THE LIQUOR STORE RELOCATION PROJECT FOR A FEE NOT TO EXCEED \$2,300.**
12. **RESOLUTION NO. 5-162-17 ACCEPTING A PROPOSAL FROM ENVIRONMENTAL TROUBLESHOOTERS, INC. FOR PHASE ONE ENVIRONMENTAL SITE ASSESSMENT FOR WORK FOR THE LIQUOR STORE RELOCATION PROJECT FOR A FEE NOT TO EXCEED \$2,000.**

be adopted as read. Carried by a unanimous ye a vote of all members present on roll call.

Unfinished Business:

Motion by Woodruff and Glaser declaring second reading of An Ordinance Amending the City Code, Chapter 5, Section 5.20, Alcoholic Beverages, Licensing and Regulation. Carried.

New Business:

Motion by Norberg and Woodruff that **RESOLUTION NO. 5-163-17 APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE IMPROVEMENT OF NINTH AVENUE BETWEEN SIXTH AND SEVENTH STREETS, THIRTEENTH STREET BETWEEN SEVENTH AND EIGHTH AVENUES, NINTH STREET BETWEEN TENTH AND ELEVENTH AVENUES, THE ALLEY NORTH OF SECOND AVENUE BETWEEN FOURTH AND FIFTH STREETS AND THE ALLEY NORTH OF FOURTH AVENUE BETWEEN FIFTH AND SIXTH STREETS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Glaser that **RESOLUTION NO. 5-164-17 ACCEPTING THE PROPOSAL OF BOLTON & MENK FOR DESIGN FOR THE PROPOSED LIFT STATION IMPROVEMENT PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Woodruff approving the request of the Chamber of Commerce and the recommendation of the Public Affairs Committee regarding the placement of a large Adirondack chair in the Visitors Bureau Parking Lot. Carried.

Motion by Woodruff and Norberg that **RESOLUTION NO. 5-165-17 AUTHORIZING COMPENSATION FOR COUNCILOR GLASER FOR ONE MEETING TO CONDUCT INTERVIEWS FOR THE POSITION OF LABORER IN THE PUBLIC WORKS DEPARTMENT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and woodruff that the meeting adjourn. Carried.

Catherine A. Erickson, City Council President

Patricia D. Nordean, City Clerk