

MINUTES OF THE MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY
HELD ON MARCH 12, 2019.

The meeting was called to order by Chairmen Pete Almstedt. Upon roll call the following Commissioners of the Authority were present: Pete Almstedt, Cassandra Beardsley, Doug Omtvedt, Susan Rosette and Miles Woodruff . The Executive Director Judith Osbakken was also present. Absent was Doris Larkin.

Motion made by Omtvedt/Woodruff to approve the minute's meetings held on January 8, 2019 and February 12, 2019;
Carried

Beardsley/Rosette made motion to approve January and February expenditures. Motion carried.

January: Checks thru 15646 thru 15674

Beginning Balance	\$ 1,639.86
Income	\$ 46,191.03
Expenditures	\$ 26,504.02
Ending Balance	\$ 21,326.87

February: Checks thru 15675 thru 15704

Beginning Balance	\$ 21,326.87
Income	\$ 24,496.68
Expenditures	\$ 40,199.86
Ending Balance	\$ 5,623.69

Executive Director shared the letter from the After Prom committee asking for a donation. Motion was made by Omtvedt/Woodruff to donate \$100.00 this year. Beardsley sustained from vote works with After Prom. Carried

Executive Director talked about the POHP that we are working on getting close on closing. Looking for an Enabling Resolution have sent an email to Patty at the City.

Executive Director shared the letter that the Auditor firm of JMSC Futurity about the cost increase for next year is big. They was here for two days this year doing the HRA Audit.

Executive Director talked about Tenant Recertification that every tenant does to qualify to live in HUD housing. This process is complete. Executive Director talked about Apartment Inspections coming up March 19-20, 2019.

Executive Director brought forward a Rent Collection Policy - was talked about and the E.D. is going to look into Automatic deposits for residents. Will bring back to HRA Board at next meeting.

RESOLUTION NUMBER 299 APPROVAL OF THE PAYMENT OF THE PILOT for 12/31/2018
Judith Osbakken introduced the following resolution; read in full and considered:

BE IT RESOLVED that the Housing and Redevelopment Authority of Two Harbors, Minnesota, approval of the payment for the PILOT in the amount of \$11,984.57:

Doug Omtvedt moved that the foregoing resolution be adopted as introduced and read which the motion was seconded by, Cassandra Beardsley upon roll call the “Ayes” and “Nays” were as follows:

AYES

Almstedt
Beardsley
Omtvedt
Rosette
Woodruff

NAYS

Carried

Executive Director Judith Osbakken presented her resignation letter to the HRA Board Members. Omtvedt/Beardsley made motion to accept her resignation letter. Carried

They're being no further business to come before the meeting; it was moved, seconded and carried that the meeting be adjourned.

Chairman

Secretary- Treasurer