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March 26, 2018

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, March 26, 2018 at 6:00 p.m.

The meeting was called to order by President Woodruff.

Members present, Councilors: Glaser, Norberg, Swanson, Erickson,
Woodruff. 5.

Members absent, Councilors: McQuade, Jussila. 2.

Others present: Administrator Walker
Finance Director Pietila
City Clerk Nordean
City Attorney Overom

Administrator Walker proposed the following additions or changes to the agenda: 1) amend Consent Agenda No. 4 to add the following language "contingent upon receipt of proper insurance documents"; 2) amend Consent Agenda No. 5 to remove Bill Fieldson from the list of those to be reappointed to the Airport Commission, add Matt Ferrari to the list of new appointments to the Airport Commission, and remove Joel Schultz from the list of new appointments to the Recreation Board; 3) add Consent Agenda No. 8 as follows: "Approving the request of North Shore Horizons to place teal ribbons along Highway 61 and 7th Avenue, pending approval of MNDOT in honor of victims of sexual assault"; and 4) add Consent Agenda No. 9 as follows "Referring to Public Affairs, a review of committee and commission language pertaining to residency requirements and a recommendation to appoint a DNR representative on the Trees & Trails Commission".

Motion by Erickson and Norberg approving the agenda with the additions and changes proposed. Carried.

Administrative Reports:

Administrator Walker reported that work continues on proposed amendments to the assessment policy and that the City's sales tax and bonding requests are making progress at the Capital.

Recreation Board:

Vice President Erickson reported on a recent meeting of the Recreation Board where a discussion was held regarding stipends. Members of the Ski Club were in attendance with regard to the budgeting process and the American Legion Baseball Director was present regarding requests for the 2018 program.

Planning Commission:

President Woodruff reviewed the activities at a recent meeting of the Planning Commission noting that recommendations would be brought forward for Council consideration regarding proposed parkland dedication fees and short term rentals. The group discussed a sign permit request and proposed language regarding livable space above garages.

Finance Committee:

Vice President Erickson reported that the Finance Committee met and made recommendations for amendments to the assessment policy and moving forward with a PFA loan application for the Main Lift Station Improvement Project.

Edna G. Commission:

President Woodruff reported on a recent meeting of the Edna G. Commission where it was noted that no water needed to be pumped from the tug, however mooring lines need to be tightened once the ice is gone and Friends of the Edna G will be meeting soon to begin working on a campaign seeking funding assistance for the tug.

Public Arts & Beautification Commission:

Mayor Swanson reported on a recent meeting of the Public Arts Commission noting that the group is making progress on the proposed placement of the "Spike Man" figure, and that the group is also working on a Whiskey Row concept using art to draw visitors to our waterfront.

Consent Agenda:

President Woodruff announced that items listed on the consent agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a council member, staff member or member of the public feels warrants discussion, they may request that it be removed from the consent agenda and dealt with individually under New Business. Motion by Norberg and Erickson that the following consent agenda items:

1. Approving minutes from the March 12, 2018 regular City Council meeting.
2. **RESOLUTION NO. 3-85-18 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS IN THE AMOUNT OF \$ _____ TO BE PAID ON MARCH 27, 2018.**
3. Approving payroll for the first half of March, 2018 in the amount of \$240,298.89.
4. **RESOLUTION NO. 3-86-18 CANCELING THE ON-SALE AND SUNDAY ON-SALE LIQUOR LICENSE FOR THE TWO HARBORS CURLING CLUB EFFECTIVE APRIL 15, 2018 AND**

APPROVING THE ON-SALE AND SUNDAY ON-SALE LIQUOR LICENSE FOR TWO HARBORS GOLF ASSOCIATION FOR THE PERIOD OF APRIL 16 THROUGH SEPTEMBER 30, 2018, PENDING RECEIPT OF PROPER INSURANCE DOCUMENTS.

- 5. RESOLUTION NO. 3-87-18 REAPPOINTING THE FOLLOWING COMMITTEE, BOARD AND COMMISSION MEMBERS: STEVE WATTNEM, AND GERALD ANDERSON TO THE AIRPORT COMMISSION; TOM KOEHLER TO THE EDNA G. COMMISSION; PETE ALMSTEDT AND DOUG OMTVEDT TO THE HRA; SANDY MAGNUSON, MARCIA MCCORMICK, BRAD JONES, PATRICIA TOFTE, KAREN JOHNSON, TRACY GILSVIK, MICHELLE GOLDEN, BARRY RACKNER TO THE LIBRARY BOARD; TOM KOEHLER, STEVE DETLEFSEN AND SHANNON KITTLESON TO THE PLANNING COMMISSION; ROGER MCDANNOLD, LAURA COMRIE, SANDY CABLE TO THE RECREATION BOARD; JOHN DOVER TO THE TREES & TRAILS COMMISSION; AND HELEN HARTLEY TO THE PUBLIC ARTS COMMISSION/ AND APPOINTING THE FOLLOWING COMMITTEE MEMBERS: MATT FERRARI TO THE AIRPORT COMMISSION, CARL SHAFFER AND DAVE ROSETTE TO THE EDNA G. COMMISSION; SUSIE ROSETTE TO THE CITY HRA; HOLLY GANGELHOFF TO THE LIBRARY BOARD; JOHN CHAPEK TO THE PLANNING COMMISSION; CRISSY SCANDIN, MARSHA SNOWDEN AND SANDY PILLSBURY-GREDZENS TO THE PUBLIC ARTS COMMISSION; KIERA WILSON AND CARL SHAFFER TO THDF; CONNIE SHAFFER TO THE RECREATION BOARD; AND MCKENZIE HOFGFELDT, RORY KOCH AND TERRY HUKRIEDE TO THE TREES & TRAILS COMMISSION.**
- 6. RESOLUTION NO. 3-88-18 AUTHORIZING THE NEIGHBORHOOD REVITALIZATION MINI GRANT PROGRAM FOR 2018, CONTRIBUTING \$10,000 FROM THE CITY AND AUTHORIZING A REQUEST TO THE LAKE COUNTY HRA FOR MATCHING FUNDS.**
- 7. RESOLUTION NO. 3-89-18 APPROVING A LEAVE OF ABSENCE FOR AARON HEIM FROM MARCH 28, 2018 THROUGH NOVEMBER 8, 2018 AND APPROVING A MEMORANDUM OF UNDERSTANDING WITH AFSCME COUNCIL 5, LOCAL 1123.**
- 8. Approving the request of North Shore Horizons to place teal ribbons along Highway 61 and 7th Avenue, pending approval of MNDOT in honor of victims of sexual assault.**

9. Referring to Public Affairs, a review of committee and commission language pertaining to residency requirements and a proposed recommendation to appoint a DNR representative on the Trees & Trails Commission.

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

New Business:

Motion by Norberg and Erickson that **RESOLUTION NO. 3-90-18 APPROVING CHANGE ORDER NO. 2 TO THE CASTLE DANGER WATERMAIN RELOCATION PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Swanson that **RESOLUTION NO. 3-91-18 CERTIFYING THAT THE CITY WILL COMPLY WITH CERTAIN REQUIREMENTS FOR A LOAN FROM THE CLEAN WATER REVOLVING FUND/DRINKING REVOLVING FUND FOR THE PURPOSE OF SUBMITTING A LOAN APPLICATION TO PFA FOR FUNDING ASSISTANCE FOR THE MAIN LIFT STATION IMPROVEMENT PROJECT AT THE WASTEWATER TREATMENT FACILITY** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Announcements:

Mayor Swanson expressed appreciation and satisfaction with the work that has been done on the assessment policy and the Capital Improvement Plan, noting that he is excited to see the completed projects.

He also noted that the City has received a letter of appreciation from the Chalk-A-Lot committee, for contributions to their 2018 event.

The mayor expressed appreciation to all those who have served or are currently serving on City committees and commissions and indicated that those who have recently completed their third and final terms will be honored in the near future.

He requested that citizens and members of the Council reach out to their legislators in support of the City's requests for bonding for the Main Lift Station Project and the proposed sales tax.

Motion by Swanson and Erickson that the meeting adjourn. Carried.

Miles Woodruff, City Council President

Patricia D. Nordean, City Clerk
