

**CITY OF TWO HARBORS**  
**COMMITTEE OF THE WHOLE/AGENDA MEETING**

March 25, 2019

5:00 p.m. Call to order.

Appearances:

1. Matt Huddleston  
Lake County Administrator  
Re: Sale of Lake Connections Network to  
Pinpoint Minnesota LLC.

Administrator issues.

Attorney issues.

City Clerk issues.

Finance Director issues.

Other agenda questions or additions.

## TWO HARBORS CITY COUNCIL

### AGENDA

March 25, 2019

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

*Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

**Appearances:** 1. Michelle Larson, Two Harbors Area Food Shelf  
Re: Contribution from City/County Curling Challenge.

#### **Administrative Reports:**

**Committee Reports:** HRA  
Library Board  
Recreation Board  
Edna G. Commission,  
Trees & Trails Commission

#### [R] **Approving the Consent Agenda Items:**

*Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.*

1. Approving minutes from the March 11, 2019 City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on March 26, 2019.
3. Approving payroll for the first half of March, 2019, in the amount of \$204,426.85.
4. MN Department of Health, Sanitary Sewer Report for Two Harbors Public Water System.
5. Consenting to the assignment of the Cable Communication System Franchise Agreement dated September 10, 2013, between the City of Two Harbors and County of Lake, MN from Lake County to Pinpoint, Minnesota, LLC.

6. Consenting to the assignment of the Pole Attachment License Agreement dated July 1, 2013 between the City of Two Harbors and the County of Lake, Minnesota, from Lake County to Pinpoint Minnesota, LLC.
7. Accepting, with regret, a letter from Rick Heath, providing notice of his resignation from the City's Electrical Department, effective March 29, 2019, and authorizing a letter of appreciation for his service.
8. Authorizing the purchase of new spring-mounted banner hangers for an amount of \$4,154 from Mainstreet Design.
9. Accepting the quote from BBC Apparel for the purchase of merchandise to be sold at the Campground, for an amount of \$4,515.
10. Authorizing payment to Bolton & Menk in the amount of \$7,131 for professional services for construction and administration of the Main Lift Station.
- 10.B. Authorizing payment to Bolton & Menk in the amount of \$12,477.50 for professional services for the 2019 Street & Alley Improvement Project.
11. Accepting the proposal of Midwest Golf Cars, Inc. for rental of 47 gas powered golf cars for an amount of \$23,500.
12. Approving the On-Sale & Sunday On-Sale Liquor License Application of Two Harbors Golf Association, Inc. for April 15 – September 30, 2019, pending the approval of the Chief of Police.
13. Authorizing and directing the Mayor and City Clerk to execute and deliver the Amended and Restated Lease Agreement with the Two Harbors Curling Club, Inc.
14. Authorizing and directing the Mayor and City Clerk to execute and deliver the Management Agreement for Richard B. Helgeson Municipal Airport.
15. Authorizing and directing the Mayor and City Clerk to execute and deliver the Agreement for Campground Management Services with Katherine Groeneveld.
16. Authorizing and directing the Mayor and City Clerk to execute and deliver the Golf Course Contract for the Two Harbors Golf Course Clubhouse.
17. Approving the request of the Fire Chief to attend the MN Fire Investigations Conference in St. Cloud; Mayor Swanson, for expenses to testify in St. Paul regarding the proposed sales tax increase; the City Administrator to attend the MCMA Educational Conference in Nisswa; the Gas, Water & sewer Superintendent's request to allow Steve Kosmo and Brad Jones to attend the Pipeline Safety Educational Conference at Breezy Point, and the request of the Chief of Police to allow Nate Gens to attend a firearms instructors course in White Earth.
18. Appointing Gary Ganser to the position of Water/Wastewater Operations Specialist – Waste Lead.

19. Appointing Curt Cavallin to the position of Water/Wastewater Operations Specialist – Wastewater Lead.
20. Appointing Willard Rueckert and Randy Hedin to the position of Water/Wastewater Operations Specialist.

**Unfinished Business:**

Other.

**New Business:**

1. [R] Consider adopting the revised position description for the Public Works Director and authorizing internal and external bulletins for the position.
2. [R] Consider authorizing the issuance and sale of a \$1,914,650 General Obligation Revenue Note, Series 2019A, and providing for its payment.
3. [R] Consider approving plans and specifications and ordering advertisement for bids for the 2019 Street and Alley Improvement Project.

Other.

**Announcements:**

**Adjourn:**