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March 11, 2019

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, March 11, 2019, at 6:00 p.m.

The meeting was called to order by President Glaser.

Members present, Councilors: Woodruff, Redden, Rennwald, Swanson, Jussila, Glaser. 6.

Members absent, Councilor: Erickson. 1.

Others present: Administrator Walker
Finance Director, Pietila
City Clerk, Nordean
City Attorney, Overom

Clerk Nordean proposed the following additions and changes to the agenda:

Add to Consent Agenda, Item No. 15, Approving the request of the Liquor Store manager to attend the MN Municipal Beverage Association Annual Conference in Alexandria; remove Consent Agenda Item No. 11; add New Business Item No. 3: Authorizing the internal posting of the following positions: Water/Wastewater Operations Specialist – Water Lead; and Water/Wastewater Operations Specialist – Wastewater Lead, once the negotiated settlement has been approved by the City and IBEW; and add New Business No. 4: Authorizing the internal and external postings for the Water/Wastewater Operations Specialist positions once the negotiated settlement has been approved by the City and IBEW; and add to Consent Agenda, Item No. 16. Accepting the proposal for the purchase of an axle and differential for the snow blower at the Airport for an amount of \$5,086.

Motion by Jussila and Woodruff approving the agenda with the changes proposed by Clerk Nordean. Carried.

Airport Commissions:

Councilor Jussila reported on the February 27, 2019 meeting of the Airport Commission where they discussed the proposed new hangar project, and the increase in use of the courtesy car and set dates for the following 2019 Airport events: Open The Hangar Barbeque - June 6, Pancake Breakfast - July 14, and the Fly-in Movie - August 9.

Planning Commission:

Councilor Woodruff reported that the recent Planning Commission meeting was held in conjunction with the MNDOT Transportation Plan public meeting regarding the Highway Reconstruction Plan. He noted that this project is not scheduled for construction for approximately five years.

Personnel Committee:

Council President Glaser reported that at the recent meeting of the Personnel Committee, the group reviewed upcoming job postings and some current personnel matters.

Public Works Committee:

Councilor Jussila reported on the March 6, 2019 meeting of the Public Works Committee where they discussed the project to loop the water system in the area of Eighth Avenue and reviewed work to be completed at the campground. He also reported on an ADA compliance tour of City facilities.

Public Affairs Committee:

Councilor Woodruff reported on the recent meeting of the Public Affairs Committee where they reviewed a proposed Campground Management Contract and recommended that new summer hours for City Hall be authorized.

Negotiations Committee:

President Glaser reported that the group recently conducted negotiations with IBEW and have come to a tentative settlement. The matter is on the agenda under New Business.

Public Safety Committee:

Councilor Redden reported on a meeting of the Public Safety Committee held earlier in the day where Fire Chief Schlangen reviewed the anticipated timeline for the new fire trucks and discussed potential FEMA grant applications for equipment to be used on those trucks. The group also discussed a proposed City bow hunt, heard an Police Department update, and were presented with information regarding T21 proposals.

Motion by Woodruff and Jussila that the following consent agenda items:

1. Approving minutes from the February 25, 2019 City Council meeting.
2. **RESOLUTION NO. 3-88-19 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS TO BE PAID ON MARCH 12, 2019, IN THE AMOUNT OF \$1,888,629.43.**
3. Approving payroll for the second half of February, 2019, in the amount of \$207,199.91.

4. **RESOLUTION NO. 3-89-19 APPROVING THE ANNUAL GENERATOR MAINTENANCE CONTRACT WITH LIGHTHOUSE POWER SYSTEMS FOR AN AMOUNT OF \$3,195 FOR THE WATER AND WASTEWATER TREATMENT PLANTS.**
5. **RESOLUTION NO. 3-90-19 ACCEPTING THE PROPOSAL OF GARY CARLSON EQUIPMENT FOR THE PURCHASE OF A TRENCH SAFETY BOX FOR AN AMOUNT OF \$5,199 FOR THE SEWER & WATER DEPARTMENTS.**
6. **RESOLUTION NO. 3-91-19 AUTHORIZING THE PURCHASE OF PRESS BELTS FOR THE WASTEWATER TREATMENT PLANT FROM CLEAR-EDGE FILTRATION GROUP FOR AN AMOUNT OF \$2,189 PLUS SHIPPING.**
7. **RESOLUTION NO. 3-92-19 AUTHORIZING PAYMENT TO SHANK CONSTRUCTORS, INC. IN THE AMOUNT OF \$62,497 FOR PAY REQUEST NO. 10 FOR THE MAIN LIFT STATION PROJECT.**
8. Rescheduling the second City Council meeting in May for Tuesday, May 28, due to the Memorial Day holiday, and the November 11 City Council meeting for Tuesday, November 12, due to the Veteran's Day holiday.
9. **RESOLUTION NO. 3-93-19 AUTHORIZING THE CITY OF TWO HARBORS TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMERCIAL REDEVELOPMENT FUND FOR THE DEPT.TWO PROJECT.**
10. **RESOLUTION NO. 3-94-19 CERTIFYING CERTAIN UNPAID UTILITY CHARGES TO THE LAKE COUNTY AUDITOR AS ASSESSMENTS AGAINST CERTAIN PARCELS WITHIN THE CITY.**
12. **RESOLUTION NO. 3-95-19 APPOINTING BOB NORLEN AS A MEMBER OF THE CITY HRA.**
13. **RESOLUTION NO. 3-96-19 RATIFYING THE TERMINATION OF A CITY EMPLOYEE.**
14. **RESOLUTION NO. 3-97-19 APPROVING A LETTER OF ENGAGEMENT BETWEEN THE CITY OF TWO HARBORS AND MCDONALD HOPKINS FOR THE PURPOSE OF PROVIDING LEGAL SERVICES REGARDING A CRIMINAL MATTER.**
15. Approving the request of the Liquor Store manager to attend the Minnesota Municipal Beverage Association's Annual Conference in Alexandria.
16. **RESOLUTION NO. 3-98-19 ACCEPTING THE PROPOSAL OF POWER TRANSMISSION, INC. FOR THE PURCHASE OF AN AXEL AND DIFFERENTIAL FOR THE SNOW BLOWER AT THE AIRPORT FOR AN AMOUNT OF \$5,086.**

Be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

New Business:

Motion by Jussila and Swanson that **RESOLUTION NO. 3-99-19 ACCEPTING THE PROPOSAL OF SEH TO PROVIDE ARCHITECTURAL, ENGINEERING AND OTHER PROFESSIONAL SERVICES INCLUDING ENVIRONMENTAL, SOIL BORINGS, AND ENTITLEMENT TRANSFERS, FOR THE SITE PREPARATION AND T-HANGAR CONSTRUCTION PROJECT AT THE TWO HARBORS RICHARD B. HELGESON AIRPORT FOR AN ESTIMATED AMOUNT OF \$55,900** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Rennwald and Jussila that **RESOLUTION NO. 3-100-19 RATIFYING THE PROPOSED TO THE AGREEMENT BY AND BETWEEN CITY OF TWO HARBORS AND IBEW LOCAL NO. 31, JANUARY 1, 2017 THROUGH DECEMBER 31, 2019** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Woodruff and Swanson authorizing the internal posting of the following positions: Water/Wastewater Operations Specialist – Water Lead and Water/Wastewater Operations Specialist – Wastewater Lead once the negotiated settlement has been approved by the City and IBEW.

Motion by Woodruff and Jussila authorizing the internal and external postings for the position of Water/Wastewater Operations Specialist once the negotiated settlement has been approved by the City and IBEW.

Announcements:

Mayor Swanson complimented the Public Works Crews on their work over the winter with snow removal. He also complimented the Gas, Water & Sewer Department on their work with the recent water main break. He thanked those members of the community who have assisted their neighbors with snow removal and/or shoveling around fire hydrants. The Mayor reported on a recent communication from Mark Johnson providing ideas for trails throughout the City. He also provided an update on the status of the local option sales tax, the Wastewater Treatment Plant funding assistance request, County lodging tax proposal and proposed growler law. He commended the Airport staff noting that he gets many compliments on the Airport throughout the year and expressed happiness with new investments being made at this facility.

Motion by Jussila and Woodruff that the meeting adjourn. Carried.

Robin M. Glaser, President, City Council

Patricia D. Nordean, City Clerk