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May 28, 2019

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Tuesday, May 28, 2019, at 6:00 p.m.

The meeting was called to order by President Glaser.

Members present, Councilors: Woodruff, Redden, Rennwald, Jussila, Erickson, Glaser. 6.

Members absent, Councilor: Swanson. 1.

Others present: Administrator Walker
Finance Director, Pietila
City Clerk, Nordean
City Attorney, Overom.

Clerk Nordean recommended the following addition to the Consent Agenda: Accepting the proposal of Larson Electric in the amount of \$2,875 to replace gaskets and bolt down an escape hatch in the elevator at the Library.

Motion by Erickson and Rennwald approving the agenda with the recommended change. Carried.

Housing & Redevelopment Authority:

President Glaser reported that the HRA is in the process of hiring a new Director with the upcoming retirement of their existing Director.

Trees & Trails Commission:

Councilor Rennwald reported on a recent meeting of the Trees & Trails Commission where they discussed the proposed bike track, the condition of the ski trail, tree planting and proposed solar lighting along the Lighthouse Point Trail.

Recreation Board:

Vice President Erickson reported on the May 20th meeting of the Recreation Board where they discussed a proposal to install sand volleyball courts at Lakeview National Golf Course, summer recreation programs, and a proposal to purchase artificial turf for the interior of the arena. She noted that they are looking for volunteers for the summer baseball program.

Public Affairs Committee:

Councilor Woodruff reported on a recent meeting of the Public Affairs Committee where the group voted to recommend approval of the proposed bicycle skills pump track.

Personnel Committee:

President Glaser reported on a recent meeting of the Personnel Committee where the group discussed various openings within the City and reviewed proposed amendments to certain position descriptions.

Motion by Jussila and Rennwald that the following consent agenda items:

1. Approving minutes from the May 13 2019 City Council meeting.
2. **RESOLUTION NO. 5-185-19 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS TO BE PAID ON MAY 29 2019, IN THE AMOUNT OF \$ _____.**
3. Approving payroll for the first half of May, 2019, in the amount of \$194,748.35.
4. A communication from Mary Kor, 421 Third Avenue, regarding a skunk problem in a vacant property near her home.
5. **RESOLUTION NO. 5-186-19 CERTIFYING ASSESSMENTS TO THE LAKE COUNTY AUDITOR AGAINST CERTAIN PROPERTY WITHIN THE CITY FOR DELINQUENT UTILITY CHARGES.**
6. **RESOLUTION NO. 5-187-19 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$32,847 FOR PROFESSIONAL SERVICES FOR THE 2019 STREET & ALLEY IMPROVEMENT PROJECT.**
7. **RESOLUTION NO. 5-188-19 AMENDING RESOLUTION NO. 5-160-19 ACCEPTING THE PROPOSAL OF ZIEGLER FOR THE PURCHASE OF A STAND-BY GENERATOR AND AUTOMATIC TRANSFER SWITCH FOR THE NORTH CAMPUS AND FIRE HALL FOR AN AMOUNT OF \$54,829, THROUGH THE NJPA, TO ACCEPTING THE PROPOSAL OF ZIEGLER FOR THE PURCHASE OF A STAND-BY GENERATOR AND AUTOMATIC TRANSFER SWITCH FOR THE NORTH CAMPUS AND FIRE HALL WITH POWER DAMPERS/COLD WEATHER UPLIFT FOR AN AMOUNT OF \$61,954.**
8. **RESOLUTION NO. 5-189-19 AUTHORIZING ADMINISTRATION TO SUBMIT A 2020 CAPITAL BUDGET REQUEST TO THE STATE OF MINNESOTA FOR FINANCIAL ASSISTANCE RELATED TO THE WASTEWATER TREATMENT PLANT UPGRADE PROJECT.**
9. **RESOLUTION NO. 5-190-19 APPROVING THE ON-SALE AND SUNDAY ON-SALE LIQUOR LICENSE APPLICATION OF BLACKWOODS, INC, FOR**

BLACKWOODS GRILL & BAR AT 612 SEVENTH AVENUE, FOR JUNE 4 THROUGH SEPTEMBER 30, 2019.

10. **RESOLUTION NO. 5-191-19 APPROVING THE AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND FRIENDS OF THE EDNA G.**
11. **RESOLUTION NO. 5-192-19 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A LICENSE AGREEMENT WITH ARETE MINISTRIES AND CUSHING MECHANICS, LLC, FOR DEVELOPMENT OF A BIKE PARK.**
12. **RESOLUTION NO. 5-193-19 APPROVING THE APPOINTMENT OF MOLLY MARTINSON TO THE POSITION OF FULL-TIME PATROL OFFICER IN THE POLICE DEPARTMENT.**
13. **RESOLUTION NO. 5-194-19 APPROVING THE APPOINTMENT OF CLAYTON ANDERSON AND JUSTIN BREDOW TO THE POSITION OF WATER/WASTEWATER OPERATIONS SPECIALIST.**
14. Adopting the amended position description for Water & Gas Distribution Maintenance in the Gas, Water & Sewer Department and Maintenance Worker, Asst. Superintendent in the Gas, Water & Sewer Department.
15. Authorizing internal and external bulletins for the position of Water & Gas Distribution Maintenance in the Gas, Water & Sewer Department.
16. **RESOLUTION NO. 5-195-19 APPOINTING KYLE JOHNSON, RICKY BRENNAN, ADRIANNA DAHLBERG, JEREMY CARTER, AUSTIN JONES, TAYLOR JONES, MAGGIE GILBERT, NICOLE STANKO, SPENCER ROSS, KAYLEE OVERBY, BEN HENDRICKSON AS TEMPORARY EMPLOYEES IN THE PUBLIC WORKS DEPARTMENT; BRADY DARSOW, JAY LOUNSBERRY AND MASON MAYER AS TEMPORARY EMPLOYEES AT THE GOLF COURSE, KEITH JOHNSON AS A TEMPORARY EMPLOYEE IN THE ELECTRICAL DEPARTMENT, AND DAVID ANDERSON AS A TEMPORARY EMPLOYEE IN THE GAS, WATER & SEWER DEPARTMENT.**
17. Authorizing expenses for Mayor Swanson to attend The Basics of Planning and Zoning in Mankato.
18. **RESOLUTION NO. 5-196-19 ACCEPTING THE PROPOSAL OF LARSON ELECTRIC IN THE AMOUNT OF \$2,875 TO REPLACE GASKETS AND BOLT DOWN AN ESCAPE HATCH IN THE ELEVATOR AT THE LIBRARY.**

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

New Business:

Motion by Woodruff and Jussila scheduling a neighborhood meeting regarding the 2019 Street & Alley Improvement Project for 7 p.m. on Monday, June 10, 2019.

Announcements:

Vice President Erickson reported that there was no bonding bill passed this year, so the City will try again next year for funding assistance in the for the proposed Wastewater Treatment Plant Project. She also noted that the City's request to increase the local sales tax was approved. She expressed appreciation to the voters of the City who supported this endeavor, as well as Representatives Bakk, Murphy and Ecklund for their hard work at the Capitol. She thanked Mayor Swanson and the many individuals who sent messages to their legislators in support of the local sales tax increase and noted that the funds will be very beneficial to future infrastructure projects within the City.

Councilor Woodruff expressed appreciation to Councilor Erickson and Mayor Swanson for all of their work on the local sales tax.

Motion by Jussila and Redden that the meeting adjourn. Carried.

Robin M. Glaser, City Council President

Patricia D. Nordean, City Clerk