



**Recreation Board:**

Vice President Erickson reported on a meeting of the Rec Board which was held on June 12 where the group approved annual stipends and Rec Director Reppe provided an update on the summer recreation programs. They intend to discuss fall and winter programming at their next meeting.

**Utilities Committee:**

Councilor Norberg reported on a recent meeting of the Utilities Committee where the group discussed flow meters which have been placed on First Avenue to determine wastewater flow for a proposed user agreement. The committee recommended that the proposed improvements to the Wastewater Treatment Plant be referred to the Finance Committee.

**Public Works Committee:**

Councilor Glaser noted that at a recent meeting of the Public Works Committee, the group previewed plans for a new campground east end bath house, which would be constructed in 2019. The group will meet again soon to finalize those plans.

**Edna G. Commission:**

President Woodruff reported on a meeting of the Edna G. Commission where the group was updated on the status of the project and discussed how it would fit into future waterfront plans. They also reviewed maintenance and repair issues for the tug.

**Personnel Committee:**

Vice President Erickson reported on a recent meeting of the Personnel Committee where they met with administrative staff regarding recent interviews held for the Assistant Chief of Police and Wastewater Treatment Plant Assistant Superintendent positions. The committee recommends the appointment of Ken Anderson for the position of Temporary Assistant Chief of Police and Assistant Chief of Police following the completion of the probationary period now being served by the Chief of Police. They also recommend the appointment of Curt Cavallin for the position of Wastewater Treatment Plant Assistant Superintendent. Staff reviewed proposed revisions to the position description for Wastewater Treatment Plant Assistant Operator and the Committee recommends adoption of said revised position description, as well as authorizing the concurrent internal and external posting for the position of Wastewater Treatment Plant Assistant Operator for appointment following the 30 day period allowed by the current Working Agreement between AFSCME and the City.

**Finance Committee:**

Vice President Erickson reported on a recent Finance Committee meeting where the group reviewed the timeline for a proposed local sales tax increase with the City Attorney and administrative staff members. She noted that they intend to have proposed ballot language for consideration at the July 11, 2018 City Council meeting.

**Consent Agenda:**

President Woodruff announced that items listed on the consent agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a council member, staff member or member of the public feels warrants discussion, they may request that it be removed from the consent agenda and dealt with individually under New Business. Motion by Norberg and Jussila that the following consent agenda items:

1. Minutes from June 11, 2018 regular City Council meeting.
2. **RESOLUTION NO. 6-174-18 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS TO BE PAID ON JUNE 26, 2018.**
3. Approving payroll for the first half of June, 2018.
4. **RESOLUTION NO. 6-175-18 APPROVING A LICENSE AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND NORTH SHORE HORIZONS NEW BEGINNINGS, LLC AND AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER SUCH LICENSE AGREEMENT ON BEHALF OF THE CITY OF TWO HARBORS.**
5. **RESOLUTION NO. 6-176-18 ACCEPTING THE QUOTE FROM CORE & MAIN FOR THE PURCHASE OF A FIRE HYDRANT IN THE AMOUNT OF \$3,370.**
6. **RESOLUTION NO. 6-177-18 ACCEPTING THE PROPOSAL OF NORTHLAND CONSTRUCTORS TO REPLACE TWO BROKEN WATER VALVES ON 3<sup>RD</sup> & 4<sup>TH</sup> AVENUES ALONG 9<sup>TH</sup> STREET FOR AN AMOUNT OF \$7,500.**
7. **RESOLUTION NO. 6-178-18 AUTHORIZING THE PURCHASE OF A USED TOOL BOX FOR THE PUBLIC WORKS DEPARTMENT FROM ANTHONY CHRISTIANSEN FOR AN AMOUNT OF \$3,000.**
8. **RESOLUTION NO. 6-179-18 APPOINTING KEN ANDERSON AS TEMPORARY ASSISTANT CHIEF OF POLICE UNTIL SUCH TIME AS THE CHIEF OF POLICE HAS SUCCESSFULLY COMPLETED THEIR PROBATIONARY PERIOD, THEN APPOINTING SAID TEMPORARY ASSISTANT CHIEF TO THE POSITION OF ASSISTANT CHIEF OF POLICE.**

9. **RESOLUTION NO. 6-180-18 APPOINTING CURT CAVALLIN TO THE POSITION OF WASTEWATER TREATMENT PLANT ASSISTANT SUPERINTENDENT.**
10. Adopting a revised position description for the position of Assistant Wastewater Treatment Plant Operator.
11. Authorizing the concurrent internal and external posting for the position of Assistant Wastewater Treatment Plant Operator for appointment following the 30 day period allowed by the current Working Agreement between the AFSCME and the City.
12. Designating certain obsolete transformers as discarded equipment in the Electrical Department, and authorizing their disposal as recycling.

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**Unfinished Business:**

Motion by Norberg and Glaser declaring second reading of An Ordinance Amending Chapter 11, Adding a New Section 11.72 of the Two Harbors City Code, Adding Park Dedication Fees. Carried.

Motion by Glaser and Norberg declaring second reading of An Ordinance Establishing Park Dedication Fees Pursuant to Chapter 11, Section 11.72 of the Two Harbors City Code. Carried.

**New Business:**

Motion by Norbeg and Glaser that **RESOLUTION NO. 6-181-18 APPROVING AN AMENDMENT NO. 1 TO DONATION AGREEMENT FOR SOLAR ARRAY AND ELECTRIC VEHICLE CHARGING STATIONS (“FIRST AMENDMENT”) BETWEEN THE CITY OF TWO HARBORS AND ALLETE, INC. AND AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER SUCH FIRST AMENDMENT ON BEHALF OF THE CITY OF TWO HARBORS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Glaser that **RESOLUTION NO. 6-182-18 EXTENDING THE AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND ARROWHEAD REGIONAL DEVELOPMENT COMMISSION FOR PROFESSIONAL PLANNING SERVICES FOR THE REMAINDER OF 2018** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Jussila and Norberg that **RESOLUTION NO. 6-183-18 APPROVING CONTRACT AMENDMENT NO. 1 BETWEEN THE CITY OF TWO HARBORS AND SHORT ELLIOTT HENDRICKSON FOR CONTRACT ADMINISTRATION, OBSERVATION AND CLOSEOUT SERVICES FOR THE**

**2018 FUEL SYSTEM AND BUILDING AREA PAVEMENT REHABILITATION AT THE AIRPORT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Jussila and Glaser that **RESOLUTION NO. 6-184-18 AWARDED THE BID FOR THE 2018 T-HANGAR PAVEMENT REHABILITATION PROJECT AT THE AIRPORT TO KGM CONTRACTORS, INC. FOR AN AMOUNT OF \$277,763.56** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Jussila and Norberg that **RESOLUTION NO. 6-185-18 AWARDED THE BASE BID FOR THE 2018 JET-A FUEL SYSTEM PROJECT AT THE AIRPORT TO ZAHL PETROLEUM MAINTENANCE FOR AN AMOUNT OF \$265,463.00 AND RESERVING THE RIGHT TO AWARD THE ALTERNATE BID FOR THE PROJECT AT A LATER DATE** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Glaser that **RESOLUTION NO. 6-186-18 AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF \$2,090,000 GENERAL OBLIGATION BONDS, SERIES 2018A** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Erickson that **RESOLUTION NO. 6-187-18 AUTHORIZING BOLTON & MENK TO PREPARE PLANS AND SPECIFICATIONS FOR HIDDEN SPRINGS UTILITY WORK WITH THE COST OF SUCH IMPROVEMENTS TO BE BORNE BY THE LAKE BANK** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**Announcements:**

Administrator Walker expressed appreciation to the Finance Director for her work on the bond sale. He noted that he has recently received complements on the condition and level of service at the Airport. He expressed appreciation to the airport manager and staff for their hard work.

President Woodruff reminded the public of the upcoming Heritage Days Festival and events. He also noted that fireworks will be held on July 4<sup>th</sup>.

Motion by Jussila and McQuade that the meeting adjourn. Carried.

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Miles Woodruff, City Council President

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Patricia D. Nordean, City Clerk