

CITY OF TWO HARBORS

REVISED COMMITTEE OF THE WHOLE/AGENDA MEETING

June 24, 2019

5:00 p.m.

Call to order.

Appearances:

1. Temporary Employees.

Administrator issues.

Attorney issues.

City Clerk issues.

Finance Director issues.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

June 24, 2019

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

Committee Reports: HRA
Personnel
Recreation
Public Works
Finance Committee
Trees & Trails

[R] Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the June 10, 2019 City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on June 25, 2019.
3. Approving payroll for the first half of June, 2019.
4. A communication from Rose Marksmeier, 309 South Avenue, requesting changes to the City Code regarding animal licensing and regulations.
5. A communication from Diane Wahl, Kinect Energy, Inc., providing notification of termination of the natural gas supply agreement with them.
6. A letter from Any Carlson, Manager of the American Legion Post 109, requesting a semi-truck loading zone in front of their building at 614 First Avenue.

7. 2019 Street and Alley Improvement Project Status Update from City Engineer, Joe Rhein of Bolton & Menk.
8. Authorizing payment to Stantec in the amount of \$3,415 for professional services to provide an assessment of feasibility of the relocation of the Edna G. Tugboat.
9. Authorizing payment to Bolton & Menk in the amount of \$2,352.50 for professional services for the Pavement Management Plan.
10. Authorizing payment to Bolton & Menk in the amount of \$4,007.50 for professional services for the 2018 Street & Alley Improvement Project.
11. Authorizing payment to Bolton & Menk in the amount of \$15,781.50 for professional services for the 2019 Street & Alley Improvement Project.
12. Authorizing payment to Bolton & Menk in the amount of \$2,077 for professional services for the construction and administration of the Main Lift Station.
13. Authorizing payment to SEH in the amount of \$12,180 for the construction administration phase of the 2018 Fuel System and Building Area Rehabilitation Project at the Airport.
14. Authorizing payment to SEH in the amount of \$27,950 for the final design phase of the 2019 T-Hangar Project at the Airport.
15. Authorizing payment to Zahl-Petroleum Maintenance Co. for Pay Application No. 2 for the 2018 Jet-A Fuel System Project at the Airport.
16. Authorizing payment to KGM Contractors Inc. in the amount of \$31,481.79 for Pay Application No. 2 for the 2018 T-Hangar Pavement Rehabilitation Project at the Airport.
17. Authorizing payment to In-Control, in the amount of \$9,153.97 for engineering, materials and labor to replace the Variable Frequency Drive Pump at the Water Treatment Plant.
18. Authorizing a Hangar Lease Agreement between the City of Two Harbors and Douglas Olstein.
19. Approving renewal of the massage therapy license for Christina Schroeder, 620 First Avenue.
20. Appointing Emily Olson as a temporary employee in the Public Works Department.
21. Appointing _____ for the position of Public Works Director.
22. Calling for a public hearing at 6 p.m. or as soon thereafter as possible on Monday, July 8, 2019, to consider re-affirming the ordering of the 2019 Street and Alley Improvement Project pursuant to Minnesota Statutes 429.011 to 429.111.
23. Approving the amended position descriptions for the following Public Works Department Positions: Mechanic and Cemetery Caretaker.

24. Authorizing the posting of internal and external bulletins for the following positions in the Public Works Department: Laborer, Cemetery Caretaker and Mechanic.
25. Consider authorizing the Mayor and City Clerk to execute and deliver a Memorandum of Understanding by and between the City of Two Harbors and Teamsters Local No. 346, regarding employment of part-time police officers.

Unfinished Business:

Other.

New Business:

1. [R] Consider authorizing the Mayor and City Clerk to execute and deliver an assignment and assumption agreement with Pinpoint Minnesota, LLC and Zito Holding, LLC with respect to that certain franchise agreement for cable services.
2. [R] Consider accepting the proposal of SEH to provide construction observation and administrative services for the T-Hangar Project at the Airport for an amount of \$92,000.
3. [R] Consider accepting the recommendation of SEH to award the bid for the T-Hangar Construction Project at the Airport.
4. [R] Consider authorizing the vacation of an alley in Thomas Owens Park for the Performing Arts Center Project.
5. [R] Consider Approving Special Law approving a local sales tax increase for the City of Two Harbors.
6. [R] Consider establishing specific capital projects which will be funded by the special sales tax and the anticipated amount of revenues to be raised from the tax that will be used for the project.
7. [M] Declaring first reading of an ordinance amending the City Code, pertaining to the implementation of a local sales tax.

Other.

Announcements:

Adjourn: