



**Public Affairs, Policy and Communications Committee:**

President Woodruff reviewed items discussed at a recent meeting of the Public Affairs, Policy and Communications Committee, including a standard hiring policy and a request by the Farmers' Market for relief of a vendor's permit fee.

**Personnel Committee:**

Mayor Swanson reported on a recent meeting of the Personnel Committee where the processes for appointing an assistant chief of police and an assistant wastewater treatment plant superintendent were reviewed.

**Consent Agenda:**

President Woodruff announced that items listed on the consent agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a council member, staff member or member of the public feels warrants discussion, they may request that it be removed from the consent agenda and dealt with individually under New Business. Motion by Erickson and Jussila that the following consent agenda items:

1. Approving minutes from May 29, 2018 regular City Council meeting.
2. **RESOLUTION NO. 6-157-18 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS IN THE AMOUNT OF \$1,363,129.63 TO BE PAID ON JUNE 12, 2018.**
3. Approving payroll for the second half of May, 2018, in the amount of \$196,454.83.
4. **RESOLUTION NO. 6-158-18 REAFFIRMING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE FRIENDS OF THE BANDSHELL PARK.**
5. **RESOLUTION NO. 6-159-18 APPROVING THE REQUEST OF FRIENDS OF THE BANDSHELL PARK TO AUTHORIZE AN IRRRB GRANT APPLICATION IN THE AMOUNT OF \$300,000, FOR THE PROPOSED PERFORMING ARTS CENTER AT THOMAS OWENS PARK.**
6. **RESOLUTION NO. 6-160-18 AUTHORIZING EXECUTION OF AN ENTRY AGREEMENT FOR THE PURPOSE OF AUTHORIZING THE FRIENDS OF THE BANDSHELL PARK TO CONDUCT A SURVEY AND OTHER SITE INVESTIGATIVE WORK IN CONJUNCTION WITH THE PROPOSED PERFORMING ARTS CENTER AT THOMAS OWENS PARK.**
7. Authorizing a request for Federal excess property by the Two Harbors Fire Department for a 60 KW diesel generator.

8. **RESOLUTION NO. 6-161-18 AUTHORIZING THE PURCHASE OF LED BULBS FOR HANGARS AT THE AIRPORT.**
9. **RESOLUTION NO. 6-162-18 DECLARING OFFICIAL INTENT TO REIMBURSE CERTAIN EXPENDITURES FOR LIGHTING EQUIPMENT FOR THE HIGHWAY 61 PROJECT FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY.**
10. **RESOLUTION NO. 6-163-18 DECLARING OFFICIAL INTENT TO REIMBURSE CERTAIN EXPENDITURES FOR THE CAMPGROUND ENTRANCE ROAD PROJECT FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY.**
11. **RESOLUTION NO. 6-164-18 DECLARING OFFICIAL INTENT TO REIMBURSE CERTAIN EXPENDITURES FOR THE 2018 STREET IMPROVEMENT PROJECT FROM THE PURCHASE OF BONDS TO BE ISSUED BY THE CITY.**
12. **RESOLUTION NO. 6-165-18 APPROVING PAY APPLICATION NO. 1 FROM SHANK CONSTRUCTION, INC. FOR THE TWO HARBORS MAIN LIFT STATION PROJECT FOR A TOTAL OF \$50,771.**
13. **RESOLUTION NO. 6-166-18 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$5,997.25 FOR ENGINEERING SERVICES FOR THE MAIN LIFT STATION IMPROVEMENT PROJECT.**
14. **RESOLUTION NO. 6-167-18 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$41,670 FOR PROFESSIONAL SERVICES FOR THE 2018 STREET & ALLEY IMPROVEMENT PROJECT.**
15. **RESOLUTION NO. 6-168-18 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$2,030 FOR PROFESSIONAL SERVICES FOR THE SIGNIFICANT INDUSTRIAL USER AGREEMENT FOR THE WASTEWATER TREATMENT PLANT.**
16. **RESOLUTION NO. 6-169-18 ADOPTING THE CITY OF TWO HARBORS PERSONNEL POLICY ON DAMAGE TO CITY AND PRIVATE PROPERTY AND INJURY AND INCIDENT REPORTING.**

17. **RESOLUTION NO. 6-170-18 HIRING THE FOLLOWING INDIVIDUALS AS TEMPORARY EMPLOYEES: GRANT ANDERSON, STEVEN KEECH, GRAYSON FURO, MASON MAYER AND JEREMY CARTER IN THE PUBLIC WORKS DEPARTMENT; AND LOGAN LOISELLE AND COLE KOMAREK IN THE PUBLIC WORKS DEPARTMENT AT THE AIRPORT.**
  
18. **RESOLUTION NO. 6-171-18 AUTHORIZING A GRANT APPLICATION TO THE MN DEPARTMENT OF NATURAL RESOURCES FOR A TREE INVENTORY AND URBAN FOREST MANAGEMENT PLAN.**

Be adopted as read. Carried by the following vote: Yeas: Norberg, Jussila, Erickson, Woodruff. 4. Abstain: Glaser, Swanson. 2.

**New Business:**

Motion by Norberg and Erickson approving the request of Jamie Gelineau, 811 14<sup>th</sup> Avenue, to block off a portion of 14<sup>th</sup> Avenue in the 800 block from Friday afternoon, June 15 until the morning of Monday, June 18, 2018. Carried.

Motion by Glaser and Jussila declaring first reading of An Ordinance Amending Chapter 11, Adding a New Section 11.72 of the Two Harbors City Code, Adding Park Dedication Fees. Carried.

Motion by Norberg and Jussila declaring first reading of An Ordinance Establishing Park Dedication Fees Pursuant to Chapter 11, Section 11.72 of the Two Harbors City Code. Carried.

Motion by Norberg and Glaser that **RESOLUTION NO. 6-172-18 AUTHORIZING AND DIRECTING MAYOR AND CITY CLERK TO EXECUTE AND DELIVER AN AGREEMENT WITH STANTEC, FOR CONSULTING SERVICES FOR THE EDNA G. TUGBOAT RELOCATION FOR AN AMOUNT OF \$47,400** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Glaser that **RESOLUTION NO. 6-173-18 AUTHORIZING AND DIRECTING MAYOR AND CITY CLERK TO EXECUTE AND DELIVER THE LANDOWNER PERMISSION FORM FOR THE PURPOSE OF GRANTING PERMIT FOR PUBLIC SNOWMOBILE TRAIL OVER CERTAIN CITY OWNED PROPERTY** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**Announcements:**

Mayor Swanson announced that there will be a retirement party honoring Dale Moe at the Lake Bank from 2-4 p.m. on Wednesday, June 27, and expressed appreciation for Mr. Moe for his various volunteer services over the years and wished him a happy retirement.

The mayor also expressed pleasure with a recent informational meeting regarding the upcoming Street & Alley Improvement Projects, and asked that anyone who is interested in serving on the City's Charter Commission, please contact him.

Motion by Jussila and Swanson that the meeting adjourn. Carried.

---

Miles Woodruff, City Council President

---

Patricia D. Nordean, City Clerk