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July 9, 2018

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, July 9, 2018 at 6:00 p.m.

The meeting was called to order by President Woodruff.

Members present, Councilors: Glaser, Norberg, Swanson, Jussila,
Erickson, Woodruff. 6.

Members absent, Councilor: McQuade. 1.

Others present: Administrator Walker
City Clerk Nordean
City Attorney Overom

President Woodruff proposed the following changes to the agenda: New Business Item 3., add “subject to review by Finance Director, City Administrator and City Attorney”; and New Business Item 4. change to Consider approving the following question to be posed to voters regarding a proposed increase in the Two Harbors sales tax: *Shall the present City sales tax be increased from half percent (0.5%) to one percent (1%) with the increased revenues to be used to pay for infrastructure improvements?*

Motion by Erickson and Jussila approving the agenda with the changes proposed by President Woodruff. Carried.

Airport Commission:

Councilor Jussila reported on a recent meeting of the Airport Commission where it was noted that there had been a recent DOT inspection, which went well, there will be Gypsy Moth spraying in the coming weeks, which means an increase in fuel sales. They also discussed a need for additional hangar space. The group is requesting revisions to the CIP to include a 2019 6-unit t-hangar with future projects listed every other year.

Public Arts Commission:

Mayor Swanson reported on a recent meeting of the Public Arts Commission where there was discussion regarding a proposed downpayment for the Spikeman project. The matter will be considered at a future council meeting.

Library Board:

Vice-President Erickson reported on a recent Library Board meeting, where a recommendation for the hiring of a Library Aide position was made.

Public Works Committee:

President Woodruff reported on a meeting of the Public Works Committee where a Skunk Creek clean-up project, memorial benches and plans for the east bath house at the campground were discussed.

Consent Agenda:

President Woodruff announced that items listed on the consent agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a council member, staff member or member of the public feels warrants discussion, they may request that it be removed from the consent agenda and dealt with individually under New Business. Motion by Swanson and Glaser that the following consent agenda items:

1. Approving minutes from June 25, 2018 regular City Council meeting.
2. **RESOLUTION NO. 7-188-18 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS TO BE PAID ON JULY 10, 2018 IN THE AMOUNT OF \$_____**
3. Approving payroll for the second half of June, 2018 in the amount of \$_____.
4. Library Report dated July 3, 2018.
5. **RESOLUTION NO. 7-189-18, CONFIRMING THE LIBRARY BOARD'S APPOINTMENT OF FRANCES MURRAY TO THE POSITION OF LIBRARY AIDE.**
6. **RESOLUTION NO. 7-190-18 AUTHORIZING PAYMENT TO CR-BPS IN THE AMOUNT OF \$5,083 FOR PROFESSIONAL SERVICES FOR THE DESIGN OF THE EAST SHOWER HOUSE AT THE BURLINGTON BAY CAMPGROUND.**
7. **RESOLUTION NO. 7-191-18 APPROVING PAY APPLICATION NO. 2 FROM SHANK CONSTRUCTION, INC. FOR THE TWO HARBORS MAIN LIFT STATION PROJECT FOR A TOTAL OF \$34,831.**
8. **RESOLUTION NO. 7-192-18 AUTHORIZING THE PURCHASE OF A LAWN MOWER FOR THE CEMETERY FROM DULUTH LAWN & SPORT FOR AN AMOUNT OF \$6,275.**
9. **RESOLUTION NO. 7-193-18 ACCEPTING THE PROPOSAL FROM WESCO FOR THE PURCHASE OF A TRANSFORMER FOR THE MAIN LIFT STATION IN THE AMOUNT OF \$11,527.**

10. RESOLUTION NO. 7-194-18 HIRING IAN JOHNSON AS A TEMPORARY EMPLOYEE IN THE PUBLIC WORKS DEPARTMENT.
11. RESOLUTION NO. 7-195-18 APPOINTING 2018 ELECTION JUDGES.
12. RESOLUTION NO. 7-196-18 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$2,127.50 FOR PROJECT MANAGEMENT SERVICES FOR THE EAST SHOWER HOUSE AT BURLINGTON BAY CAMPGROUND.
13. RESOLUTION NO. 7-197-18 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$25,413 FOR ENGINEERING SERVICES FOR THE 2018 STREET & ALLEY IMPROVEMENT PROJECT.

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Unfinished Business:

Motion by Glaser and Jussila that RESOLUTION NO. 7-198-18 DECLARING THIRD AND FINAL READING OF ORDINANCE NO. 115, SECOND SERIES, AN ORDINANCE AMENDING CHAPTER 11 ADDING A NEW SECTION 11.72 OF THE TWO HARBORS CITY CODE, ADDING PARK DEDICATION FEES be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Jussila that RESOLUTION NO. 7-199-18 DECLARING THIRD AND FINAL READING ORDINANCE NO. 116, SECOND SERIES, AN ORDINANCE ESTABLISHING PARK DEDICATION FEES PURSUANT TO CHAPTER 11, SECTION 11.72 OF THE TWO HARBORS CITY CODE be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

New Business:

Motion by Jussila and Glaser that RESOLUTION NO. 7-200-18 ACCEPTING THE PROPOSED AIRPORT CIP REVISION TO THE STATE TO INCLUDE A 2019 PROJECT OF THE 6 UNIT T-HANGAR AND THEN PROCEED TO HAVE PROJECTS LISTED EVERY OTHER YEAR be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Jussila and Norberg that RESOLUTION NO. 7-201-18 CONFIRMING THE APPOINTMENT OF MILES WOODRUFF, CATHY ERICKSON AND MAYOR CHRIS SWANSON TO AN AD HOC WATERFRONT TASKFORCE be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Swanson and Norberg that RESOLUTION NO. 7-202-18 ACCEPTING THE STATE BID PRICING FOR THE PURCHASE OF A SPARTAN CHASSIS

WITH A 1500 GPM PUMP, A 1500 GALLON BOOSTER TANK, AND A CLASS A FOAM SYSTEM FOR AN AMOUNT OF \$601,728, FOR THE FIRE DEPARTMENT SUBJECT TO REVIEW BY FINANCE DIRECTOR, CITY ADMINISTRATOR AND CITY ATTORNEY be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Swanson and Erickson that **RESOLUTION NO. 7-203-18 APPROVING THE FOLLOWING QUESTION TO BE POSED TO VOTERS REGARDING A PROPOSED INCREASE IN THE TWO HARBORS SALES TAX: *SHALL THE PRESENT CITY SALES TAX BE INCREASED FROM HALF PERCENT (0.5%) TO ONE PERCENT (1%) WITH THE INCREASED REVENUES TO BE USED TO PAY FOR INFRASTRUCTURE IMPROVEMENTS?*** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Announcements:

President Woodruff expressed appreciation to the Friends of the Edna G for their work throughout Heritage Days, raising funds and bringing about awareness to their cause.

Mayor Swanson expressed appreciation to all those involved with Heritage Days, including City Crews, Cheryl Sundstrom and anyone who was involved. He noted that he is hearing positive things about the ongoing street improvement projects and that he attended a recent meeting with MNDOT and expressed excitement about potential improvements they are considering.

Mayor Swanson also expressed thanks to Julie Hukreide, and the team from Granite Gear, who have been working to clean up trash along the trails in the community.

Motion by Jussila and Swanson that the meeting adjourn. Carried.

Miles Woodruff, City Council President

Patricia D. Nordean, City Clerk