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February 11, 2019

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, February 11, 2019, at 6:00 p.m.

The meeting was called to order by President Glaser.

Members present, Councilors: Woodruff, Redden, Rennwald, Swanson, Jussila, Erickson, Glaser. 7.

Others present: Administrator Walker
Finance Director, Pietila
City Clerk, Nordean
City Attorney, Overom.

Motion by Erickson and Swanson approving the agenda. Carried.

Appearances:

Justin Otsea, City Planner, was present and addressed the Council regarding the variance applications of Lakeview Hospital, noting that the Planning Commission had conducted a public hearing and that the Planning Commission and planning staff recommend approval of all three variances.

Greg Ruberg, CEO of Lakeview Hospital, was present to address questions regarding the variances.

Mayor Swanson expressed excitement for the community for such a big project, which is estimated at nearly \$15 million.

Administrator Report:

Administrator Walker reported that there will be a special meeting of the Council at 5 p.m. on Wednesday, February 13, 2019 for the purpose of conducting a work session with City department heads and to determine City Council priorities.

Public Works Committee:

Jussila reported on the January 29, 2019 Public Works Committee meeting where discussions were held regarding the Campground East Bathhouse Project quotes and the 2019 Street Improvement Project.

Utilities Committee:

Jussila reported on the January 30, 2019 meeting of the Utilities Committee where the group discussed proposed software upgrades at the Wastewater Treatment Plant.

Planning Commission:

President Glaser reported on the Public Hearing held by the Planning Commission regarding the variance applications of Lakeview Hospital and discussions at their regular meeting regarding a proposed inter-city wayfinding or directional sign project.

Charter Commission:

President Glaser reported on a recent meeting of the Charter Commission, where the group discussed charter language regarding recall and referendum.

Personnel Committee:

President Glaser reported on the last meeting of the Personnel Committee where the group voted to recommend acceptance of a proposal by ARDC to provide planning services for a period of six months. They also discussed the filling of vacant positions in the Police and Water and Wastewater Treatment Plants.

Motion by Jussila and Woodruff that the following consent agenda items:

1. Approving minutes from the January 28, 2019 City Council meeting.
2. **RESOLUTION NO. 2-65-19 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS TO BE PAID ON FEBRUARY 12, 2019, IN THE AMOUNT OF \$2,607,822.87.**
3. Approving payroll for the second half of January, 2019, in the amount of \$225,995.15.
4. Library Report dated February 6, 2019.
5. Accepting the notice of resignation of Marcia McCormick from the Library Board, with regret, and authorizing a letter of appreciation for her service.
6. Accepting the notice of retirement of Rebecca Norlien, from her position as Library Assistant, with regret, and authorizing a letter of appreciation for her service.
7. Accepting the notice of retirement of Larry Carlson, Carey Johnson and Jamie Gelineau, from the Fire Department, effective February 6, 2019, with regret, and authorizing letters of appreciation for their service.
8. **RESOLUTION NO. 2-66-19 APPROVING THE MASSAGE THERAPY LICENSE APPLICATION OF LYNN O'CONNOR, 2819 N. 21ST STREET, SUPERIOR, WI, IN ASSOCIATION WITH ENVY, A SALON, 610 FOURTH STREET, PENDING THE APPROVAL OF THE CHIEF OF POLICE.**

9. Approving the MN Lawful Gambling Application for Exempt Permit for the Two Harbors Area Chamber of Commerce for a raffle to be conducted at the RJ Houle Information Center, with no waiting period.
10. **RESOLUTION NO. 2-67-19 APPROVING THE REQUEST OF THE PUBLIC ARTS & BEAUTIFICATION COMMISSION TO AUTHORIZE EXPENSES FOR AN AMOUNT NOT TO EXCEED \$3,000, FOR DISPOSAL OF CERTAIN ITEMS COLLECTED AS A PART OF A COMMUNITY CLEAN-UP EVENT TO BE HELD IN MAY.**
11. **RESOLUTION NO. 2-68-19 ACCEPTING A PROPOSAL FROM GREAT LAKES PIPE SERVICE FOR PROFESSIONAL SANITARY SEWER CLEANING SERVICES FOR AN AMOUNT NOT TO EXCEED \$25,000.**
12. **RESOLUTION NO. 2-69-19 ACCEPTING THE PROPOSAL OF JT SERVICES FOR THE PURCHASE OF TWENTY LED STREET LIGHTS TO BE PLACED ALONG SEVENTH STREET FOR AN AMOUNT OF \$4,200.**
13. **RESOLUTION NO. 2-70-19 ACCEPTING THE QUOTE FROM BORDER STATES ELECTRIC FOR THE PURCHASE OF ELECTRIC METERS FOR AN AMOUNT OF \$2,130.**
14. **RESOLUTION NO. 2-71-19 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$13,407.50 FOR PROFESSIONAL SERVICES FOR THE EAST SHOWER HOUSE AT BURLINGTON BAY CAMPGROUND.**
15. **RESOLUTION NO. 2-72-19 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$16,389.0 FOR PROFESSIONAL SERVICES FOR THE 2019 STREET & ALLEY IMPROVEMENT PROJECT.**
16. **RESOLUTION NO. 2-73-19 AUTHORIZING PAYMENT TO SHANK CONSTRUCTORS IN THE AMOUNT OF \$89,338 FOR PAY APPLICATION NO. 9 FOR THE MAIN LIFT STATION PROJECT.**
17. **RESOLUTION NO. 2-74-18 APPROVING THE AGREEMENT FOR PROFESSIONAL SERVICES WITH ARDC TO PROVIDE PLANNING SERVICES THROUGH JUNE 30, 2019.**
18. A communication from the Bureau of Mediation Services providing a determination of unit clarification that the bargaining unit represented by the International Brotherhood of Electrical Workers, Local 31, Duluth, Minnesota is modified to include the positions of: 1) Water/Wastewater Operations Specialist – Wastewater Lead, 2) Water/Wastewater operations Specialist – Water Lead, and 3) Water/Wastewater Operations Specialist.

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

New Business:

President Glaser announced that she has participated in the Lakeview Hospital Project as an employee and has been advised that it would be best if she were not to participate in any discussion or vote on the matter.

Motion by Woodruff and Swanson that **RESOLUTION NO. 2-75-19 ADOPTING FINDINGS OF FACT AND GRANTING VARIANCE APPLICATION OF LAKEVIEW HOSPITAL – HEIGHT REGULATIONS, TWO HARBORS CITY CODE SECTION 11.60, SUBD. 4** be adopted as read. Carried by the following vote: Yeas: Woodruff, Redden, Rennwald, Swanson, Jussila, Erickson. 6. Abstain: Glaser. 1.

Motion by Woodruff and Swanson that **RESOLUTION NO. 2-76-19 ADOPTING FINDINGS OF FACT AND GRANTING VARIANCE APPLICATION OF LAKEVIEW HOSPITAL – HEIGHT REGULATIONS, TWO HARBORS CITY CODE SECTION 11.60, SUBD. 4** be adopted as read. Carried by the following vote: Yeas: Woodruff, Redden, Rennwald, Swanson, Jussila, Erickson. 6. Abstain: Glaser. 1.

Motion by Woodruff and Swanson that **RESOLUTION NO. 2-77-19 ADOPTING FINDINGS OF FACT AND GRANTING VARIANCE APPLICATION OF LAKEVIEW HOSPITAL – HEIGHT REGULATIONS, TWO HARBORS CITY CODE SECTION 11.60, SUBD. 4** be adopted as read. Carried by the following vote: Yeas: Woodruff, Redden, Rennwald, Swanson, Jussila, Erickson. 6. Abstain: Glaser. 1.

Motion by Jussila and Woodruff that **RESOLUTION NO. 2-78-19 INCLUDING CERTAIN DESIGN ITEMS IN THE 2019 STREET AND ALLEY IMPROVEMENT PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Jussila that **RESOLUTION NO. 2-79-19 REJECTING ALL BIDS FOR THE EAST BATH HOUSE PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Redden and Jussila that **RESOLUTION NO. 2-80-19 RECOGNIZING THE RULING OF THE BUREAU OF MEDIATION SERVICES AND APPROVING NEW POSITION DESCRIPTIONS FOR THE CITY OF TWO HARBORS WATER AND WASTEWATER TREATMENT PLANTS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Announcements:

Mayor Swanson extended appreciation and congratulations to the Two Harbors Fire Department retirees. He thanked the Winter Frolic volunteers and participants and noted that the City had won the annual curling challenge against the Lake County Board.

He reported that he has spent some time in St. Paul and was getting positive feedback on our community and that indications are favorable for the City's request for an increase the local sales tax. He expressed excitement for the upcoming Capital Days meetings.

Motion by Woodruff and Jussila that the meeting adjourn. Carried.

Robin M. Glaser, President

Patricia D. Nordean, City Clerk