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April 8, 2019

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, April 8, 2019, at 6:00 p.m.

The meeting was called to order by Vice President Erickson.

Members present, Councilors: Woodruff, Redden, Rennwald, Jussila, Erickson.

Members absent, Councilors: Swanson, Glaser. 2.

Others present: Administrator Walker
Finance Director, Pietila
City Clerk, Nordean

Motion by Woodruff and Jussila approving the agenda. Carried.

Library Board:

Councilor Rennwald reported on the April 2 meeting of the Library Board where the committee discussed restroom updates, the personnel manual, job description updates, air conditioning and roof repairs, possible extended hours and a new logo for the Library.

Motion by Jussila and Redden that the following consent agenda items:

1. Approving minutes from the March 25, 2019 City Council meeting.
2. **RESOLUTION NO. 4-121-19 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS IN THE AMOUNT OF \$3,961,440.80.**
3. Approving payroll for the second half of March, 2019, in the amount of \$202,675.28.
4. A communication from Steve Overom informing the City of a new law firm that he has formed.
5. **RESOLUTION NO. 4-122-19 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$15,321 FOR PROFESSIONAL SERVICES FOR THE 2019 STREET & ALLEY IMPROVEMENT PROJECT.**
- 6A. **RESOLUTION NO. 4-123-19 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$3,110 FOR PROFESSIONAL SERVICES FOR WATER DISTRIBUTION MODELING.**

- 6B. **RESOLUTION NO. 4-124-19 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$277,050 FOR PROFESSIONAL SERVICES FOR THE DESIGN OF THE WASTEWATER TREATMENT PLANT.**
7. **RESOLUTION NO. 4-125-19 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$6,477.75 FOR PROFESSIONAL SERVICES FOR THE CONSTRUCTION AND ADMINISTRATION OF THE MAIN LIFT STATION.**
8. **RESOLUTION NO. 4-126-19 AUTHORIZING PAYMENT TO SHANK CONSTRUCTORS IN THE AMOUNT OF \$51,842 FOR PAY APPLICATION NO. 11 FOR THE MAIN LIFT STATION PROJECT.**
9. **RESOLUTION NO. 4-127-19 ACCEPTING A QUOTE FROM KDV TO PROVIDE FISA ASSESSMENT SERVICES FOR THE CITY FOR AN AMOUNT OF \$5,300.**
10. **RESOLUTION NO. 4-128-19 AUTHORIZING THE PURCHASE OF A NEW 2020 FREIGHTLINER CHASSIS FOR THE PUBLIC WORKS DEPARTMENT FROM BOYER TRUCKING THROUGH THE STATE COOPERATIVE PURCHASING ASSOCIATION FOR AN AMOUNT OF \$110,516.**
11. **RESOLUTION NO. 4-129-19 AUTHORIZING THE PURCHASE OF A DUMP TRUCK DUMP BOX FOR THE PUBLIC WORKS DEPARTMENT FROM CHRYSSTEEL THROUGH THE STATE COOPERATIVE PURCHASING ASSOCIATION FOR AN AMOUNT OF \$40,321.02.**
12. **RESOLUTION NO. 4-130-19 AUTHORIZING THE PURCHASE OF THREE NEW RIDING LAWNMOWERS FROM DULUTH LAWN & SPORT THROUGH THE STATE COOPERATIVE PURCHASING ASSOCIATION FOR AN AMOUNT OF \$14,172.51 INCLUDING TRADE-INS.**
13. **RESOLUTION NO. 4-131-19 AUTHORIZING THE PURCHASE OF A RIDING LAWNMOWER FOR THE WASTEWATER TREATMENT PLANT FROM FRANSEN OUTDOOR EQUIPMENT FOR AN AMOUNT OF \$2,099.95.**
14. **RESOLUTION NO. 4-132-19 ACCEPTING THE PROPOSAL OF NORTHERN DOOR & HARDWARE TO PROVIDE LABOR AND MATERIALS TO INSTALL TWO NEW EXTERIOR DOORS AT CITY HALL FOR AN AMOUNT UP TO \$13,935.**
15. Designating the 1996 Chevy ½ ton 4 x 4 pickup as discarded equipment and authorizing the Fire Department to use it for extrication training.
16. **RESOLUTION NO. 4-133-19 AUTHORIZING EXPENSES UP TO \$15,000 FOR THE REPAIR OF THE SEAWALL AT THE WATER TREATMENT PLANT.**
17. **RESOLUTION NO. 4-134-19 APPROVING THE COOPERATIVE FIRE PROTECTION AGREEMENT BETWEEN THE CITY AND THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES, DIVISION OF FORESTRY, AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY.**

18. **RESOLUTION NO. 4-135-19 APPROVING THE AGREEMENT BETWEEN THE CITY AND FRIENDS OF THE TWO HARBORS DOG PARK FOR MAINTENANCE AND OPERATION OF A DOG PARK FACILITY, AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY.**
19. **RESOLUTION NO. 4-136-19 APPROVING AN UPDATED LIBRARY PERSONNEL POLICY MANUAL.**
20. **RESOLUTION NO. 4-137-19 APPROVING AMENDMENTS TO THE GUIDELINES FOR THE TWO HARBORS DEVELOPMENT FUND'S STOREFRONT LOAN PROGRAM.**
21. **RESOLUTION NO. 4-138-19 APPOINTING TIM LARSON TO THE POSITION OF JOURNEY LINEWORKER IN THE ELECTRICAL DEPARTMENT EFFECTIVE APRIL 16, 2019.**
22. Approving the request of the Public Works Director to allow Jim Gilbert to attend the American Public Works Association Spring Conference in Nisswa.
23. **RESOLUTION NO. 4-139-19 APPROVING MAYOR SWANSON'S RECOMMENDATION TO APPOINT DEAN PARON, JULIE STONE AND AMANDA HOULE AS MEMBERS OF THE LIBRARY BOARD RETROACTIVE TO MARCH 25, 2019.**

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Announcements:

Administrator Walker reported that a thank-you note had been received from Just Kids Dental for the donation from the City/County Curling Challenge. He also noted that the annual Breakfast for Heroes will be held on May 9 at 8 a.m. at Superior Shores, and Recycling Day will be held on May 4 from 9-1 p.m.

Motion by Jussila and Woodruff that the meeting adjourn. Carried.

Robin M. Glaser, City Council President

Patricia D. Nordean, City Clerk