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April 24, 2017

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, April 24, 2017 at 6:00 p.m.

The meeting was called to order by President Erickson.

Members present, Councilors: Glaser, McQuade, Woodruff, Swanson,
 Jussila, Norberg, Erickson.

Others present: Administrator Walker
 Finance Director Pietila
 City Clerk Nordean
 City Attorney Overom

Additions or changes to the agenda.

Administrator Walker requested the following items be added to the Consent Agenda:
14. Consider accepting a proposal from CDW-G for Wi-Fi equipment for the Campground Wi-Fi Project, Phase II. In the amount of \$4,679.49, and 15. Authorizing a satisfaction of Release of Rental Rehabilitation Repayment Agreement.

Motion by Norberg and Woodruff approving the agenda, with additions. Carried.

Appearances:

Matt Mayer, Bergan KDV, was present and addressed the Council providing an overview of the 2016 Audit.

Charter Commission:

Vice President Glaser reported on a recent meeting of the City's Charter Commission where the commission discussed charter language pertaining to the Public Library.

Edna G. Commission:

Councilor Woodruff reported on a recent meeting of the Edna G. Commission where discussions continued regarding options for removal of the tug from the water. The Committee reviewed information which has been received since the last committee meeting. The group feels that it will be necessary to hire an engineer for the proposed project. They also discussed the possibility of conducting tours during certain community events over the summer months.

Recreation Board:

President Erickson reported on a recent meeting of the Recreation Board where the allocation of recreation funds was discussed as well as a potential new summer drama program which could be available through Summer Rec.

Public Affairs Committee:

Councilor Woodruff reported on a recent meeting of the Public Affairs Committee where a proposed lease agreement with Community Partners for The Place side of the Community Building was discussed as well as a proposal to recognize the late State Representative David Dill for his support with the Campground Project. Formal recognition would be conducted in conjunction with a grand opening Celebration sometime in June or July of this year. Discussion was also held regarding a proposal to provide seasonal sites at the Campground. Further discussion will be necessary on all topics discussed.

Finance Committee:

President Erickson reported on a recent meeting of the Finance Committee where a proposed amendment to the City's PFA Loan for the Water Treatment Facility Upgrade Project were discussed in addition to a proposal to change safety program vendors and as well as proposed donation for future trail projects which would require City investment.

Utilities Committee:

Councilor Norberg reviewed items discussed a meeting of the City's Utilities Committee held earlier in the day including proposed design for improvements to a lift station, Sewage Plant concerns, proposed policies for sanitary sewer and additional information to be included on the City website.

Consent Agenda:

President Erickson announced that items listed on the consent agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a council member, staff member or member of the public feels warrants discussion, they may request that it be removed from the consent agenda and dealt with individually under New Business. Motion by Swanson and Woodruff that the following consent agenda items:

1. Minutes from April 4 special and April 10, 2017 regular meetings.
2. **RESOLUTION NO. 4-112-17 ALLOWING CLAIMS FOR APRIL 25, 2017 IN THE AMOUNT OF \$993,252.01.**
3. Approving payroll for the first half of April, 2017 in the amount of \$169,970.09.
4. **RESOLUTION NO. 4-113-17 APPROVING THE 2016 AUDITED FINANCIAL STATEMENTS.**
5. **RESOLUTION NO. 4-114-17 APPROVING THE APPLICATION OF CHRISTINA SCHROEDER FOR A LICENSE TO CONDUCT MASSAGE THERAPY AT 620 FIRST AVENUE.**

6. **RESOLUTION NO. 4-115-17 CANCELING THE RETAIL ON-SALE AND SUNDAY ON-SALE LIQUOR LICENSE FOR THE TWO HARBORS CURLING CLUB EFFECTIVE APRIL 16, 2017.**
7. **RESOLUTION NO. 4-116-17 APPROVING THE APPLICATION OF TWO HARBORS GOLF ASSOCIATION FOR A RETAIL ON-SALE AND SUNDAY ON-SALE LIQUOR LICENSE AT LAKEVIEW NATIONAL GOLF COURSE.**
8. Approving the MN Lawful Gambling Application for Exempt Permit of the Two Harbors Area Chamber of Commerce to conduct a raffle, with no waiting period.
9. **RESOLUTION NO. 4-117-17 ACCEPTING THE PROPOSAL OF CREATIVE STORE SOLUTIONS TO PROVIDE NEW WINE SHELVING FOR THE LIQUOR STORE FOR AN AMOUNT OF \$2,406.**
10. **RESOLUTION NO. 4-118-17 ACCEPTING THE PROPOSAL OF GREAT LAKES PIPE TO PROVIDE SANITARY SEWER CLEANING AND TELEVISIONING PROFESSIONAL SERVICES FOR AN AMOUNT NOT TO EXCEED \$25,000.**
11. **RESOLUTION NO. 4-119-17 ACCEPTING THE PROPOSAL OF MTI DISTRIBUTING FOR THE PURCHASE OF A TORO GREENSMaster 3150 TRIPLEX MOWER FOR THE AMOUNT OF \$19,864.38 FOR THE GOLF COURSE.**
12. **RESOLUTION NO. 4-120-17 HIRING THE FOLLOWING TEMPORARY EMPLOYEES: DANIEL ANDERSON, EASTON BEST, CODY BRANDT, AUSTIN JONES, GRANT ANDERSON, KYLE JOHNSON, KYLE HIGHLAND, MAGGIE GILBERT AND ALEX FABINI IN THE PUBLIC WORKS DEPARTMENT; CASEY CROSS IN THE ELECTRICAL DEPARTMENT AND CALVIN LUHRSEN AND COREY JOHNSON IN THE GAS, WATER AND SEWER DEPARTMENT.**
13. **RESOLUTION NO. 4-121-17 APPROVING AN AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND FRIENDS OF THE TWO HARBORS DOG PARK FOR USE OF THE OUTDOOR HOCKEY RINK AREA BEHIND THE LAKE COUNTY ARENA FOR A SEASONAL DOG PARK FACILITY FROM MAY 20 THROUGH OCTOBER 22, 2017.**
14. **RESOLUTION NO. 4-122-17 CONSIDER ACCEPTING A PROPOSAL FROM CDW-G FOR WI-FI EQUIPMENT FOR THE**

CAMPGROUND WI-FI PROJECT, PHASE II. IN THE AMOUNT OF \$4,679.49.

15. **RESOLUTION NO. 4-123-17 AUTHORIZING A SATISFACTION OF RELEASE OF RENTAL REHABILITATION REPAYMENT AGREEMENT.**

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Unfinished Business:

Motion by Woodruff and Norberg that **RESOLUTION NO. 4-124-17 APPROVING PAY APPLICATION NO. 6 FROM TL CONSTRUCTION FOR THE CAMPGROUND BATH HOUSE COMPLEX IN THE AMOUNT OF \$52,631.18** Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

New Business:

Motion by Norberg and McQuade declaring first reading of An Ordinance Amending Chapter 5, Section 5.20, Alcoholic Beverages, Licensing and Regulation. Carried.

Motion by Norberg and Glaser declaring first reading of An Ordinance Amending Chapter 6, Adding a New Section 6.41, and Amending Chapter 11, Section 11.02, of the City Code Concerning the Permitting of Mobile Food Carts and Mobile Food Vehicles and referring the language to the Planning Commission to conduct a public hearing on the matter. Carried.

Motion by Norberg and Glaser that **RESOLUTION NO. 4-125-17 APPROVING A PRELIMINARY DEVELOPMENT PROPOSAL FOR THE LIQUOR STORE** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Glaser that **RESOLUTION NO. 4-126-17 AUTHORIZING THE PREPARATION OF A REQUEST FOR PROPOSALS FOR DEVELOPMENT FOR COMMERCIAL PROPERTY LOCATED WITHIN THE CITY OF TWO HARBORS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Announcements:

Council President Erickson reminded the public that Regular Council Meetings now begin at 6 p.m.

Mayor Swanson expressed appreciation to Friends of the Library on their recent open house as well as their support throughout the year; expressed appreciation to the Duluth Central Labor Body for the Workers' Memorial Breakfast honoring the late John Harju and John Mahady, who both passed away on the job while working for the City; and acknowledged a recent letter of appreciation for exceptional service regarding Gail Hanson, Temporary Campground Reservationist.

Motion by Woodruff and Norberg that the meeting adjourn. Carried.

Catherine A. Erickson, City Council President

Patricia D. Nordean, City Clerk