

* * * * *

April 22, 2019

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, April 22, 2019, at 6:00 p.m.

The meeting was called to order by President Glaser.

Members present, Councilors: Woodruff, Redden, Rennwald, Swanson, Erickson, Glaser. 6.

Members absent, Councilor: Jussila. 1.

Others present: Administrator Walker
Finance Director, Pietila
City Clerk, Nordean
City Attorney, Overom.

Motion by Swanson and Redden approving the agenda. Carried.

Appearances:

Justin Otsea, City Planner, was present and addressed the Council regarding the City's Tree City USA designation, and noting that Friday, April 27, 2019 will be designated as Arbor Day in the City in conjunction with a tree give-away event sponsored by Castle Danger Brewing.

Mayor Swanson read a proclamation declaring Friday, April 27, 2019 as Arbor day in the City of Two Harbors.

Administrator Report:

Administrator Walker reported that Consent Agenda Item No. 15 is in reference to the Airport Hangar Project funding.

HRA:

President Glaser reported on the April 9, 2019 meeting of the City HRA where the group received a presentation on a proposed energy audit, and discussed the Neighborhood Revitalization Mini-Grant Program.

Recreation Board:

Vice President Erickson reported on a recent meeting of the Recreation Board where they discussed a funding request from the Curling Club, skate park equipment, an adaptive swim program and summer recreational sign-ups. She noted that information for the summer rec programs will be distributed in the near future.

Utilities Committee:

Councilor Redden reported on a recent meeting of the Utilities Committee where discussions were held regarding sludge spreading agreements and tank sizes for the wastewater treatment facility.

Public Affairs Committee:

Councilor Woodruff reported on a recent meeting of the Public Affairs Committee where Christine McCarthy, of Lake County, was in attendance to discuss their new recycling trailer and some proposed uses for it, and potential funding sources for the City to acquire one. The group also discussed and made a recommendation to adopt a resolution of support for the 148th Fighter Wing in Duluth.

Personnel Committee:

President Glaser reported on a recent meeting of the Personnel Committee where discussions were held regarding updated position descriptions for Gas, Water & Sewer Department employees as well as a confidential employee matter.

Public Works Committee:

Councilor Woodruff reported on a meeting of the Public Works Committee where a request to close a street, the work order system and portable johns for the breakwall and Thomas Owens Park were discussed.

Public Safety Committee:

Councilor Redden reported that the Public Safety Committee discussed the proposed City archery hunt, Police Department hiring, and Police Department office upgrades at their recent meeting.

Charter Commission:

President Glaser reported that the Charter Commission would like to set up a meeting with Attorney Overom for the purpose of discussing recall language in the Charter. She reported that the commission is currently conducting a review of all chapters of the Charter.

Motion by Woodruff and Redden that the following consent agenda items:

1. Approving minutes from the April 8, 2019 City Council meeting.
2. **RESOLUTION NO. 4-140-19 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS TO BE PAID ON APRIL 23 2019, IN THE AMOUNT OF \$1,314,086.03**
3. Approving payroll for the first half of April, 2019, in the amount of \$ 195,756.44
4. Library Report dated April 5, 2019.
5. A memorandum from Brian Guldan, Bolton & Menk, regarding Wastewater Treatment Facility improvements.

6. A letter from Judith Osbakken, Executive Director, Housing & Redevelopment Authority regarding Neighborhood Revitalization Mini-Grant Program.
7. **RESOLUTION NO. 4-141-19 AUTHORIZING FUNDING IN THE AMOUNT OF \$10,000 FOR THE NEIGHBORHOOD REVITALIZATION MINI-GRANT PROGRAM FROM THE REVOLVING LOAN FUND.**
8. **RESOLUTION NO. 4-142-19 AUTHORIZING A GRANT APPLICATION IN THE AMOUNT OF \$1,008 TO THE RUTH E. FERGUSON FUND OF THE DULUTH SUPERIOR AREA COMMUNITY FOUNDATION, FOR THE PURCHASE OF JUVENILE MATERIALS FOR THE PUBLIC LIBRARY.**
9. **RESOLUTION NO. 4-143-19 AUTHORIZING THE PURCHASE OF A TRENCH BOX TRAILER FOR THE GAS, WATER & SEWER DEPARTMENT, FROM PINE RIVER SALES FOR AN AMOUNT OF \$3,807.45.**
10. **RESOLUTION NO. 4-144-19 ACCEPTING THE PROPOSAL OF CONTRACT TILE AND CARPET FOR PURCHASE AND INSTALLATION OF NEW FLOORING AT THE POLICE DEPARTMENT FOR AN AMOUNT OF \$10,798.**
11. **RESOLUTION NO. 4-145-19 AUTHORIZING THE PURCHASE OF SPRINKLER HEADS FOR THE GOLF COURSE FROM MTI FOR AN AMOUNT OF \$10,198.01.**
12. **RESOLUTION NO. 4-146-19 AUTHORIZING PAYMENT TO STANTEC IN THE AMOUNT OF \$16,947.31 FOR PROFESSIONAL SERVICES TO PROVIDE AN ASSESSMENT FOR FEASIBILITY OF THE RELOCATION OF THE EDNA G. TUGBOAT.**
13. Approving the recommendation of the Trees & Trails Commission to authorize a tree planting project at Lighthouse Point by Friends of the Two Harbors Trees & Trails.
14. Approving the recommendation of The trees & Trails Commission to authorize the planting of trees at Burlington Bay Campground by Castle Danger Brewing together with community volunteers.
15. **RESOLUTION NO. 4-147-19 APPROVING A REPAYMENT AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND THE CITY OF GLENWOOD FOR THE TRANSFER OF \$300,000 IN FAA ENTITLEMENT FUNDS.**
16. Designating a 1996 Buick LeSabre, which was forfeited as a result of a DWI Arrest, as discarded and authorizing its use for training purposes by the Two Harbors Fire Department.
17. **RESOLUTION NO. 4-148-19 SUPPORTING THE 148TH FIGHTER WING, MINNESOTA NATIONAL GUARD BASE IN DULUTH, MN.**
18. Approving the request of Jamie Gelineau to close a portion of 14th Avenue in the 800 block on June 9 for a graduation party, with certain conditions.

19. **RESOLUTION NO. 4-149-19 HIRING JEFFREY WENGER AND JUSTIN DALLAS AS TEMPORARY EMPLOYEES AT THE LIQUOR STORE.**
20. **RESOLUTION NO. 4-150-19 ACCEPTING THE RECOMMENDATION OF THE HIRING COMMITTEE TO AUTHORIZE A CONDITIONAL OFFER OF EMPLOYMENT FOR THE POSITION OF FULL-TIME PATROL OFFICER IN THE POLICE DEPARTMENT.**
21. **RESOLUTION NO. 4-151-19 AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF TWO HARBORS, TWO HARBORS GOLF ASSOCIATION AND TWO HARBORS CURLING CLUB WITH REGARD TO LIQUOR LICENSING.**
22. **RESOLUTION NO. 4-152-19 AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER AN EASEMENT AGREEMENT BETWEEN ACRE DEVELOPMENT, LLC AND THE CITY OF TWO HARBORS FOR THE MAINTENANCE, REPAIR AND REPLACEMENT OF A SEAWALL AND APPURTENANT STRUCTURES NEAR THE WATER TREATMENT PLANT.**
23. Approving the request of the Electrical Superintendent to attend the MMUA Underground School in Marshall, MN.

be adopted as read. Carried by the following vote: Yeas: Woodruff, Redden, Rennwald, Swanson, Glaser. Abstain: Erickson. 1.

New Business:

Motion by Swanson and Erickson that **RESOLUTION NO. 4-153-19 ADOPTING THE POST ISSUANCE DEBT COMPLIANCE POLICY FOR THE TAX EXEMPT AND TAX ADVANTAGED GOVERNMENT BONDS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Rennwald and Redden that **RESOLUTION NO. 4-154-19 AUTHORIZING A 2019 CITY ARCHERY DEER HUNT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Announcements:

Mayor Swanson expressed condolences to the family and friends of Bill Miller, who was an employee of the City's Public Access department, who passed away last week.

Swanson expressed appreciation to Castle Danger Brewing, Lake County Soil & Water, City employees and members of the community who participated in the City trash pick-up on Saturday. He also thanked the Chronicle for their recent article on the City's Work Order System.

He reminded residents of the May 4 Community clean-up day and Community Rummage Sale.

Motion by Swanson and Rennwald that the meeting adjourn. Carried.

Robin M. Glaser, Council President

Patricia D. Nordean, City Clerk
