

**CITY OF TWO HARBORS**

**REVISED COMMITTEE OF THE WHOLE/AGENDA MEETING**

August 12, 2019

5:00 p.m. Call to order.

Appearances:

1. Temporary Employees.
2. Alan Mertsock. Zito Media  
Re: Franchise Agreement
3. Justin Otsea, City Planner  
Re: A. Kovacovich Variance Requests  
B. Zoning Code Update  
C. Lake Superior Coastal Program  
Grant Agreement.

Administrator issues.

Attorney issues.

City Clerk issues.

Finance Director issues.

Other agenda questions or additions.

# TWO HARBORS CITY COUNCIL

## AGENDA

August 12, 2019

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

*Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

### **Appearances:**

### **Administrative Reports:**

### **Committee Reports:**

Planning Commission  
Public Arts & Beautification Commission  
Edna G. Commission  
Public Works Committee  
Finance Committee

[M] Closing the meeting pursuant to Minn. Stat. 13D.05, Subd. 2(4) and Subd. 4(b) to hold a closed session with the City's legal counsel to consider confidential information under the attorney-client privilege in regard to the City of Two Harbors settlement negotiations of a worker's compensation claim.

The City Council has determined that there is a need for absolute confidentiality in order to preserve the confidentiality of the subject's medical records and preserve legal strategy that is being recommended by the City's legal counsel.

[M] Opening the meeting.

### **[R] Approving the Consent Agenda Items:**

*Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.*

1. Approving minutes from the July 22, 2019 City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on August 13, 2019.

3. Approving payroll for the second half of July, 2019.
4. Referring to the Public Works Committee, a communication from Craig Guzzo, Duplscio Investments Co., requesting that the City purchase land from him at the site of the former VFW to connect Eighth Avenue to Highway 61.
5. Designating the 1970's International Farmall 856 Tractor from the Wastewater Treatment Plant as discarded equipment and authorizing its sale.
6. Approving the MN Lawful Gambling Application for exempt Permit from Voyageur Snowmobile Club of Two Harbors to conduct a raffle.
7. Changing the dates for City Council and Committee of the Whole meetings in December of 2019 to December 2 and December 16.
8. Approving the Agreement between the City, Arrowhead Economic Opportunity Agency and the MN Department of Commerce to deliver the MN Energy Assistance Program for Federal Fiscal Year 2020.
9. Authorizing the purchase of 1,000 yards of Class 5 gravel from Mike Ostman for an amount of \$8.00 per yard.
10. Accepting the proposal of Chapman Metering to provide professional meter testing services for the City's Electrical Department for an amount up to \$6,000.
11. Accepting the proposal of Stack Bros. to provide water leak survey services for an amount of \$2,850.
12. Accepting the proposal of Tech Sales Co. for the rental of a flow meter and sampler for a period of four weeks at a cost of \$4,900 for the Wastewater Treatment Plant.
13. Consider authorizing payment to Utility Systems of America, Inc. in the amount of \$217,483.12 for Pay Request No. 2 for the 2019 Street and Alley Improvement Project.
14. Approving the City of Two Harbors City Hall MN Government Data Practices Act Procedures.
15. Approving the City of Two Harbors Police Department MN Government Data Practices Act Procedures.
16. Hiring John Barthel-Wagner as a temporary employee at the Liquor Store.
17. Approving the internal transfer of Gerald Luoma from the position of Water & Gas Distribution Maintenance to the position of Heavy Equipment Operator in the Public Works Department.
18. Authorizing the posting of internal and external bulletins for the position of Water & Gas Distribution Maintenance.
19. Authorizing a grant agreement with the Lake Superior Coastal Program for the Two Harbors Zoning Code Update Project.
20. Consider accepting the quote from LBC, Inc. for the purchase and installation of door openers at the Fire Hall for an amount of \$6,810.

**Unfinished Business:**

Other.

**New Business:**

1. [R] Consider adopting findings of fact and granting the application of Mark Kovacovich for a variance from the City Code, Section 11.71, Subd. 10 in order to construct an accessory building which is five feet higher than the principal structure on the property.

OR

- [R] Consider adopting findings of fact and denying the application of Mark Kovacovich for a variance from the City Code, Section 11.71, Subd. 10 in order to construct an accessory building which is five feet higher than the principal structure on the property.

2. [R] Consider adopting findings of fact and granting the application of Mark Kovacovich for a variance from the City Code, Section 11.71, Subd. 10 in order to construct an accessory building with two sidewalls in excess of the standard limit of 10 feet.

OR

Consider adopting findings of fact and denying the application of Mark Kovacovich for a variance from the City Code, Section 11.71, Subd. 10 in order to construct an accessory building with two sidewalls in excess of the standard limit of 10 feet.

3. [R] Consider approving the Local Sales Tax Agreement between the MN Department of Revenue and the City of Two Harbors.
4. [M] Consider adopting the position description for a newly created Community Development Planner position and authorizing internal and external postings for the vacant position.

Other.

**Announcements:**

**Adjourn:**