

TWO HARBORS HERITAGE DAYS 2018 VENDOR GUIDELINES AND INFORMATION

SHOW DATES: JULY 6-8, 2018

Application Deadline: May 15th, 2018 or until all space is full. Applications received beyond this date may be refused or assessed a late fee.

SHOW HOURS: Friday, July 6th, set up and ready to go by 11:00 AM – 5:00 PM. Saturday, July 7th, ready to go by 9:00 AM – 6:00 PM. Sunday, July 8th, ready to go by 11:00 AM – 5:00 PM. **ALL VEHICLES MUST BE REMOVED FROM THE AREA BY OPENING SET UP EACH DAY AND ARE NOT ALLOWED INTO THE AREA UNTIL THE CLOSE OF THE SHOW EACH NIGHT.** Set up begins after 5:00 PM Thursday, July 5th.

You will receive a letter of acceptance to the show by June 9th, 2018. Approximately two weeks prior to the show you will receive your vendor packet in the mail. Vendors are required to stay the entire duration of the show. **No vendor is allowed to tear down their booth until the end of show hours on Sunday, July 8th, 2018.** There are NO discounts or refunds for single day attendance. Absolutely NO REFUNDS for any reason unless the entire event is cancelled.

Vendors must supply their own tables, chairs, displays, cords, shelter and any other equipment. Fee is for space only. **DUE TO THE LOCATION OF THE FESTIVAL PLEASE BE PREPARED FOR STRONG AND GUSTY WINDS OR RAIN.** You are responsible to secure your shelter. We advise additional blocks, sandbags, etc. for weight as you will not be able to stake down into the pavement.

No Parking will be allowed in the festival area. You may load/unload your vehicle and promptly move them to the designated parking areas. Vehicles may be ticketed if not moved.

The City of Two Harbors, Heritage Days Committee and anyone involved with the event is NOT RESPONSIBLE for lost, stolen, damaged or broken items. Vendor is responsible for any damages incurred to City or County property or property of the Heritage Days Committee. **There is NO security provided.** Leaving items in an unattended booth may result in theft. Please secure your items nightly.

Vendors/Crafters are required to have a valid tax number and are responsible for the collection and reporting of all taxes required. Food vendors are required to secure proper health permits from Lake County and any other necessary permits. No refunds for vendors asked to leave due to improper permits.

We reserve the right to refuse any application. Vendors will be limited per category on a first come first served basis. Please no offensive, lewd or X-rated items on display. This is a family festival. Vendors are responsible for keeping the space clean and trash free.

This is a non-juried show.

Location of the show will remain at the downtown depot community center area unless instructed otherwise at a later date. Directions: Follow Hwy. 61 North beyond Duluth approximately 20 miles. Hwy. 61 turns into 7th avenue in Two Harbors. Continue on 7th Avenue to Waterfront Drive, turn right. Follow Waterfront Drive to South Avenue, you will turn left at the barricades to set up. Spaces will be marked accordingly. There will only be one way in and one way out.