

**CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING**

October 22, 2018

5:00 p.m. Call to Order.

- Appearances:
1. Carrie Coan, North Shore Rotary Club,
Re: Light Up the Park Event.
 2. Brian Guldán, Bolton & Menk
Re: Update on Wastewater Treatment
Facility Improvement Project.

Administrator issues.

Attorney issues.

Clerk issues.

Finance Director issues.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL
AGENDA
October 22, 2018

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance.

Additions or Changes to the Agenda.

[M] Approval of the Agenda.
Items may only be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

1. Makena, Brie, Arianna, Victoria, Lauren, Emma and Nadia. Re: Girl Scout Bronze Award.
2. Groundskeepers Group
Re: Appreciation for trail clean-up.
3. Judy Osbakken
Re: Outstanding Achievement Award, MN Chapter of the National Association of Housing & Redevelopment Officials.

Administrative Reports.

Committee Reports: Housing and Redevelopment Authority
Recreation Board
Planning Commission
Public Works Committee
Finance & Budget Committee
Personnel Committee
Trees & Trails Commission

[R] Approval of the Consent Agenda Items.
Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from October 8, 2018 regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on October 24, 2018.

3. Approving payroll for the first of October, 2018.
4. 2018 Street & Alley Improvement Project Update from Bolton & Menk.
5. Two Harbors Airport Report for October, 2018.
6. Public Works Department Report dated October 11, 2018.
7. Police Department Activity Report for September, 2018.
8. Certifying assessments to the Lake County Auditor for certain delinquent utility charges.
9. Approving a tobacco license for Minit Mart, LLC, 831 7th Avenue, pending receipt of the applicant's MN Tax ID Number, and the approval of the Chief of Police.
10. Approving a massage therapy license for Sherry Sherrod at Envy A Salon, 610 4th Street, pending of compliance with Workers Compensation requirements and the approval of the Chief of Police.
11. Appointing Jeanine Westermeyer as an election judge.
12. Approving a request from Dan Walker, President of North Shore Rotary, for permission to decorate Thomas Owens park for the holiday season and host a "Light up the Park" community event on Thursday, December 6, 2018, and authorizing the assistance of the Public Works and Electric Departments.
13. Authorizing payment to SEH in the mount of \$23,100 for engineering services for the design phase of the 2018 Fuel System and Building Area Pavement Rehabilitation Projects.
14. Authorizing payment to Bolton & Menk in the amount of \$17,874.50 for engineering services for the Wastewater Treatment Facility Upgrade Project.
15. Authorizing payment to Bolton & Menk in the amount of \$9,064.25 for engineering services for the Main Lift Station Improvements.
16. Authorizing payment to Bolton & Menk for professional services for the Significant Industrial User Agreement for Castle Danger Brewing for invoices totaling \$8,435.
17. Authorizing payment to American Engineering Testing in the amount of \$6,170.50 for environmental testing services for the 2018 Street & Alley Improvement Project in the alley north of Seventh Avenue.

18. Authorizing payment to American Engineering Testing in the amount of \$2,688 for professional services for the 2018 Street & Alley Improvement Project.
19. Authorizing payment to Bolton & Menk in the amount of \$35,837 for professional services for the 2018 Street & Alley Improvement Project.
20. Accepting the recommendation of the Public Works Committee to accept the proposal of Bolton & Menk to provide a pavement management plan for an amount of \$17,500.
21. Authorizing payment to great Lakes Pipe Services, Inc, in the amount of \$6,734.98 for video inspection of potential 2019 CIP projects.
22. Authorizing payment to Northland Constructors of Duluth in the amount of \$312,138.32 for the 2018 Street & Alley Improvement Project.
23. Authorizing a grant application to the MN Coastal Program for a project to update the City's zoning ordinance.
24. Authorizing a grant application to the Department of Homeland Security, Federal Emergency Management Agency for certain equipment for the new fire truck.
25. Authorizing compensation for Councilor Jussila to participate in employee interview processes.
26. Appointing _____ to the position of Full-time Patrol Officer in the Police Department with certain provisions.
27. Appointing _____ to the position of Wastewater Treatment Plant Assistant Operator with standard conditions.

Unfinished Business:

Other

New Business:

Other.

Announcements:

Adjourn.